



Legislation Text

File #: 25-2434, **Version:** 1

Primary Department: Purchasing

Primary Department Head/Elected Official: Paige McInnis

Secondary Department: Universal Services

Secondary Department Head/Elected Official: Sindhu Menon

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Award

Project ID (if applicable): 240309

Vendor/Entity Legal Name (if applicable): Multiple Vendors

MWBE Contracted Goal (if applicable): 0%

MWBE Current Participation (if applicable):

Justification for 0% MWBE Participation Goal: 0% - Drop Shipped

Grant Indirect Costs Rate (if applicable): N/A

Justification for 0% Grant Indirect Costs Rate (if applicable): N/A - Not a grant item

Request Summary (Agenda Caption):

Request for approval of an award on the basis of lowest and best bid by line item to multiple vendors in the amount of \$1,300,000 based on estimated quantities and fixed unit pricing for aftermarket automotive parts and related items for Harris County for the period of April 16, 2025 - April 15, 2026 with four (4) one-year renewal options (240309), Justification for 0% MWBE Participation Goal: 0% - Drop Shipped.

Background and Discussion:

N/A

Expected Impact:

Purchasing parts from an aftermarket supplier will save the County funds verses purchasing the same parts from dealerships. It also provides another avenue for purchasing parts when supply may be low at the dealer.

Alternative Options:

The other option would be to purchase all parts from dealerships. The issue here is dealers are typically more expensive than the aftermarket supplier. Many times, the aftermarket supplier will have the exact same part at a lower cost.

County Strategic Plan Goal: 2. Connect our community with safe, reliable, equitably distributed, and well-

maintained infrastructure.

County Strategic Plan Objective: N/A

Justice/Safety Initiative (Goal 1): N/A

Infrastructure Initiative (Goal 2): N/A

Economy Initiative (Goal 3): N/A

Health Initiative (Goal 4): N/A

Climate/Resilience Initiative (Goal 5): N/A

Housing Initiative (Goal 6): N/A

Additional notes related to the Strategic Plan:

Prior Court Action (if any): N/A

Date	Agenda Item #	Action Taken

Location: N/A

Address (if applicable): N/A

Precinct(s): Countywide

Fiscal and Personnel Summary				
Service Name	Current Fiscal Year Cost			Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expense
Funding Sources				
Existing Budget				
1000 - General Fund	\$	\$1,300,000	\$1,300,000	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Existing Budget	\$	\$1,300,000	\$1,300,000	\$
Additional Budget Request <i>(Requires Fiscal Review Request Form)</i>				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$
Total Funding Sources	\$	\$1,300,000	\$1,300,000	\$
Grants - Proposed Budget <i>(To be filled out by Grants staff only)</i>				
	Labor	Non-Labor	Total	No. of Grant Years
Local Match Source - Existing Budget	\$	\$	\$	
Local Match Source - Additional	\$	\$	\$	

Grant Funds Applied for/Awa	\$	\$	\$	
Personnel <i>(Fill out section only if requesting new PCNs)</i>				
Current Position Count for Ser	-	-	-	-
Additional Positions Request	-	-	-	-
Total Personnel	-	-	-	-

Anticipated Court Date: 4/16/2025

Anticipated Implementation Date (if different from Court date): 4/16/2025

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Tommy Ward, Fleet Director, Universal Services-Fleet; Luke Herdrich, Senior Buyer, Purchasing

Attachments (if applicable): Letter