



Legislation Text

File #: 25-2431, **Version:** 1

Primary Department: Purchasing

Primary Department Head/Elected Official: Paige McInnis

Secondary Department: N/A

Secondary Department Head/Elected Official:

Regular or Supplemental RCA: Regular RCA

Type of Request: Transmittal

Project ID (if applicable): 230245

Vendor/Entity Legal Name (if applicable): Kleen-Tech Services, LLC

MWBE Contracted Goal (if applicable): 14%

MWBE Current Participation (if applicable): 21.9%

Justification for 0% MWBE Participation Goal: N/A - Goal is not 0% and is listed above

Grant Indirect Costs Rate (if applicable):

Justification for 0% Grant Indirect Costs Rate (if applicable): Choose an item.

Request Summary (Agenda Caption):

Transmittal by the Office of the Purchasing Agent of a change in contract with Kleen-Tech Services, LLC for janitorial services at various locations, resulting in an addition of \$271,572 to the contract amount (230245), MWBE Contracted Goal: 14%, MWBE Current Participation: 21.9%.

Background and Discussion:

Commissioner's Court approved an award on November 14, 2023 to Kleen-Tech Services, LLC for Janitorial Services at Various Locations for the Harris County Toll Road Authority.

Expected Impact:

Due to the need for additional janitorial services, the contract value increased. This request is for a change in contract transmittal for the additional service locations.

Alternative Options:

No other recommended solution for this identified need.

County Strategic Plan Goal: N/A

County Strategic Plan Objective: N/A

Justice/Safety Initiative (Goal 1): N/A

Infrastructure Initiative (Goal 2): N/A

Economy Initiative (Goal 3): N/A

Health Initiative (Goal 4): N/A

Climate/Resilience Initiative (Goal 5): T8: Improve reporting and measuring of County waste stream.

Housing Initiative (Goal 6): N/A

Additional notes related to the Strategic Plan:

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
11/14/2023	205	Contract Award
8/27/2024	270	Renewal No. 1

Location: N/A

Address (if applicable): N/A

Precinct(s): Choose an item.

Fiscal and Personnel Summary				
Service Name	Janitorial Services			
	Current Fiscal Year Cost			Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expense
Funding Sources				
Existing Budget				
Revenue - TRA	\$947,618	\$	\$947,618	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Existing Budget	\$947,618	\$	\$947,618	\$
Additional Budget Request (Requires Fiscal Review Request Form)				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$
Total Funding Sources	\$947,618	\$	\$947,618	\$
Grants - Proposed Budget (To be filled out by Grants staff only)				
	Labor	Non-Labor	Total	No. of Grant Years
Local Match Source - Existing Budget	\$	\$	\$	
Local Match Source - Additional	\$	\$	\$	
Grant Funds Applied for/Awarded	\$	\$	\$	
Personnel (Fill out section only if requesting new PCNs)				
Current Position Count for Services	-	-	-	-
Additional Positions Requested	-	-	-	-

Total Personnel	-	-	-	-
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Anticipated Court Date: 4/16/2025

Anticipated Implementation Date (if different from Court date): Click or tap to enter a date.

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Margaret Obot, Sourcing Manager, Purchasing

Attachments (if applicable): Letter, Change in Contract