



Legislation Text

File #: 25-2201, **Version:** 1

Primary Department: Purchasing

Primary Department Head/Elected Official: Paige McInnis

Secondary Department: Institute of Forensic Sciences

Secondary Department Head/Elected Official: Luis Arturo Sanchez, M.D.

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Award

Project ID (if applicable): 240289

Vendor/Entity Legal Name (if applicable): Salam International, Inc.

MWBE Contracted Goal (if applicable):

MWBE Current Participation (if applicable):

Justification for 0% MWBE Participation Goal: 0% - Drop Shipped

Grant Indirect Costs Rate (if applicable):

Justification for 0% Grant Indirect Costs Rate (if applicable): Choose an item.

Request Summary (Agenda Caption):

Request for approval of an award on the basis of lowest bid to Salam International, Inc. in the amount of \$380,627 for mortuary equipment and related items for the Institute of Forensic Sciences for the period of April 10, 2025 - April 9, 2026 with four (4) one-year renewal options, with certain items not being awarded (240289), Justification for 0% MWBE Participation Goal: 0% - Drop Shipped.

Background and Discussion:

Mortuary Equipment and Related Items for the Harris County Institute of Forensics Sciences

Expected Impact:

Award approval will allow the awarded vendor for this contract to provide mortuary equipment and related items for HCIFS. HCIFS is currently expanding its existing cadaver mortuary rack storage system and this contract award will give HCIFS the equipment and materials to meet the storage demands and quality of service required by the department.

Alternative Options:

N/A

County Strategic Plan Goal: N/A

County Strategic Plan Objective: N/A

Justice/Safety Initiative (Goal 1): N/A

Infrastructure Initiative (Goal 2): Choose an item.

Economy Initiative (Goal 3): Choose an item.

Health Initiative (Goal 4): Choose an item.

Climate/Resilience Initiative (Goal 5): Choose an item.

Housing Initiative (Goal 6): Choose an item.

Additional notes related to the Strategic Plan:

Prior Court Action (if any): N/A

Date	Agenda Item #	Action Taken

Location:

Address (if applicable): 1861 Old Spanish Trail, Houston, TX 77054

Precinct(s): Countywide

Fiscal and Personnel Summary				
Service Name	Current Fiscal Year Cost			Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expense
Funding Sources				
Existing Budget				
Commercial Paper	\$	\$	\$380,627	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Existing Budget	\$	\$	\$380,627	\$
Additional Budget Request (<i>Requires Fiscal Review Request Form</i>)				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$
Total Funding Sources	\$	\$	\$	\$
Grants - Proposed Budget (<i>To be filled out by Grants staff only</i>)				
	Labor	Non-Labor	Total	No. of Grant Years
Local Match Source - Existing Budget	\$	\$	\$	
Local Match Source - Additional	\$	\$	\$	
Grant Funds Applied for/Awarded	\$	\$	\$	

Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Ser	-	-	-
Additional Positions Request	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: 4/10/2025

Anticipated Implementation Date (if different from Court date): Click or tap to enter a date.

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Cristina Juarez, Manager Harris County Institute of Forensic Sciences, Teresa Y. Browder, Senior Buyer, Harris County Purchasing

Attachments (if applicable): Letter