



Legislation Text

File #: 24-2152, **Version:** 1

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Renewal

Project ID (if applicable): 210027

Vendor/Entity Legal Name (if applicable): Houston Bar Association Alternative Dispute Resolution Center, Inc.
dba Dispute Resolution Center

MWDBE Contracted Goal (if applicable): 0%

MWDBE Current Participation (if applicable): 0%

Justification for 0% MWDBE Participation Goal: 0% - Minimal MWDBE Availability

Request Summary (Agenda Caption):

Request for approval of a renewal option with Houston Bar Association Alternative Dispute Resolution Center, Inc. dba Dispute Resolution Center for alternative dispute resolution services for the Administrative Office of the District Courts for the period of September 28, 2024 - September 27, 2025 at a cost of \$706,200 (210027), Justification for 0% MWDBE Participation Goal: 0% - Minimal MWDBE Availability.

Background and Discussion:

Request by the Office of Purchasing Agent for approval of renewal agreement #3 of #4 with Houston Bar Association Alternative Dispute Resolution Center, Inc. dba Dispute Resolution Center for alternative dispute resolution services for the Harris County Administrative Office of the District Courts for the period of September 28, 2024 - September 27, 2025. Thus, if the agreement is renewed for the 3rd year, the final year of the contract will be FY2026.

Expected Impact:

N/A

Alternative Options:

N/A

Alignment with Goal(s): N/A

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health

- _ Transportation
- _ Flooding
- _ Environment
- _ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
09/28/2021	273	Award on the basis of only proposal received
09/27/2022	278	Renewal, no. 1 of 4
07/18/2023	266	Renewal, no. 2 of 4

Location: N/A

Address (if applicable): N/A

Precinct(s): Countywide

Fiscal and Personnel Summary

Service Name					
			Current Fiscal Year Cost		Annual Fiscal Cost
			Labor	Non-Labor	Total
			Recurring Expenses		
Funding Sources					
Existing Budget					
Choose an item.	\$	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$	\$
Total Current Budget	\$	\$	\$	\$	\$
Additional Budget Request (<i>Requires Fiscal Review Request Form</i>)					
Choose an item.	\$	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$	\$
Total Funding Request	\$	\$	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)					
Current Position Count for Service	-	-	-	-	-
Additional Positions Request	-	-	-	-	-
Total Personnel	-	-	-	-	-

Anticipated Court Date: 04/23/2024**Anticipated Implementation Date (if different from Court date): N/A**

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Richard Woods, Court Administrator, Administrative Office of the District Courts; Jessica Barelas, Senior Buyer, Purchasing

Attachments (if applicable): Letter