



## Legislation Text

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**File #:** 24-2437, **Version:** 1

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**Department:** District Clerk

**Department Head/Elected Official:** Marilyn Burgess

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Donation

**Project ID** (if applicable): N/A

**Vendor/Entity Legal Name** (if applicable): N/A

**MWDBE Contracted Goal** (if applicable): N/A

**MWDBE Current Participation** (if applicable): N/A

**Justification for 0% MWDBE Participation Goal:** N/A - Goal not applicable to request

**Request Summary (Agenda Caption):**

Request for approval to accept donations of goods, services, and gift cards with a value of \$50.00 to \$2,000.00 from various local business partners to be given to prospective jurors who appear for service during Jury Appreciation Week scheduled May 6 - 10, 2024 at the Jury Assembly Plaza, 1201 Congress.

**Background and Discussion:**

It is requested that Harris County District Clerk is approved to accept donations of goods and gift cards from various local business partners to be given to prospective jurors who appear for jury service during Jury Appreciation Week, May 6 through 10, 2024. It is also requested that Harris County District Clerk be approved to potentially accept other donations with an unknown estimated value at this time. Please find the attached list of confirmed donations.

**Expected Impact:**

Provide a more pleasant experience to potential jurors who appear for service.

**Alternative Options:**

The alternative option is not to request or accept any donations and solely rely on spending current budget.

**Alignment with Goal(s):**

- ☒ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing

- ☐ Public Health
- ☐ Transportation
- ☐ Flooding
- ☐ Environment
- ☐ Governance and Customer Service

**Prior Court Action** (if any):

Date	Agenda Item #	Action Taken

**Location: Jury Assembly Plaza**

Address (if applicable): 1201 Congress Houston, TX 77002

Precinct(s): Precinct 1

**Fiscal and Personnel Summary**

Service Name				
		<b>Current Fiscal Year Cost</b>		<b>Annual Fiscal Cost</b>
	<b>Labor</b>	<b>Non-Labor</b>	<b>Total</b>	<b>Recurring Expenses</b>
<b>Funding Sources</b>				
<b>Existing Budget</b>				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
<b>Total Current Budget</b>	\$	\$	\$	\$
<b>Additional Budget Request</b> ( <i>Requires Fiscal Review Request Form</i> )				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
<b>Total Additional Budget Request</b>	\$	\$	\$	\$
<b>Total Funding Request</b>	\$	\$	\$	\$
<b>Personnel</b> (Fill out section only if requesting new PCNs)				
Current Position Count for Service	-	-	-	-
Additional Positions Request	-	-	-	-
<b>Total Personnel</b>	-	-	-	-

**Anticipated Court Date: 04/23/2024****Anticipated Implementation Date** (if different from Court date): May 6 - 10, 2024**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Wes McCoy, Chief Deputy of Administration; Judith Snively, Chief Deputy of Courts; Araceli Carrizales, Financial Services Administrator.

**Attachments** (if applicable): List of confirmed donations.