



Legislation Text

File #: 24-2411, **Version:** 1

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Award

Project ID (if applicable): 230396

Vendor/Entity Legal Name (if applicable): Service Squad, Inc.

MWDBE Contracted Goal (if applicable): 7%

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal is not 0% and is listed above

Request Summary (Agenda Caption):

Request for approval of an award on the basis of lowest complete bid to Service Squad, Inc. in the amount of \$470,825 for on-call heating, ventilation, and air-conditioning (HVAC) services for the Toll Road Authority for the period of May 1, 2024 - April 30, 2025 with four (4) one-year renewal options (230396), MWDBE Contracted Goal: 7%.

Background and Discussion:

Harris County Purchasing issued a bid on February 2, 2024, 2024 for On-Call Heating, Ventilation, and Air-Conditioning (HVAC) Services for the Harris County Toll Road Authority. After review of the submissions, Harris County Toll Road has recommended Service Squad, Inc. for the award.

Expected Impact:

N/A

Alternative Options:

N/A

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation
- ☐ Flooding
- ☐ Environment

_ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
2/27/2024	446	Transmittal for Advertisement

Location:

Address (if applicable):

Precinct(s): Choose an item.

Fiscal and Personnel Summary

Service Name	On-Call Heating, Ventilation, and Air-Conditioning (HVAC) Services			
	Current Fiscal Year Cost			Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expenses
Funding Sources				
Existing Budget				
1000 - General Fund	\$470,825	\$	\$470,825	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Current Budget	\$470,825	\$	\$470,825	\$
Additional Budget Request (<i>Requires Fiscal Review Request Form</i>)				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$
Total Funding Request	\$	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)				
Current Position Count for Service	-	-	-	-
Additional Positions Request	-	-	-	-
Total Personnel	-	-	-	-

Anticipated Court Date: April 23, 2024

Anticipated Implementation Date (if different from Court date): N/A

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Emma Bouse, Facilities Manager, HCTRA; Margaret Obot, Senior Buyer, Purchasing

Attachments (if applicable): Letter, Bid Tab