



## Legislation Text

---

**File #:** 24-2295, **Version:** 1

---

**Department:** Flood Control District

**Department Head/Elected Official:** Tina Petersen, Ph.D., P.E., Executive Director

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Transmittal

**Project ID** (if applicable): E506-01-00-E001

**Vendor/Entity Legal Name** (if applicable): Sterling Site Services, LLC

**MWDBE Contracted Goal** (if applicable): N/A

**MWDBE Current Participation** (if applicable): N/A

**Justification for 0% MWDBE Participation Goal:** N/A - Goal not applicable to request

**Request Summary (Agenda Caption):**

Transmittal by the Flood Control District of a substantial completion certificate with Sterling Site Services, LLC, for the West 21<sup>st</sup> Stormwater Detention Basin. (White Oak Bayou Watershed, Bond ID CI-030, Project ID E506-01-00-E001, Job No. 23/0244, Precinct 1).

**Background and Discussion:**

The substantially complete declaration is to capture the total cost to date and to move the identified expenses to the Fixed Asset module, where appropriate, per Harris County Accounting Procedure A.2-2-5 of the Harris County Capital Projects - Project Closeout Procedures.

**Expected Impact:**

By the term “substantially complete” it is meant that all the work identified by the items included on the Unit Price Schedule has been completed so that the Flood Control District can occupy the project and put it to the full and unrestricted use for which it was intended.

**Alternative Options:**

There is no viable alternative other than to accept substantial completion when a contractor successfully completes the work scope of a contract.

**Alignment with Goal(s):**

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation

- X Flooding  
 \_ Environment  
 \_ Governance and Customer Service

**Prior Court Action** (if any):

Date	Agenda Item #	Action Taken
10/10/2023	309.	Award

**Location:**

Address (if applicable):

Precinct(s): Precinct 1

**Fiscal and Personnel Summary**

Service Name	N/A			
	Current Fiscal Year Cost			Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expenses
<b>Funding Sources</b>				
<b>Existing Budget</b>				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Current Budget	\$	\$	\$	\$
<b>Additional Budget Request</b> ( <i>Requires Fiscal Review Request Form</i> )				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$
<b>Total Funding Request</b>	\$	\$	\$	\$
<b>Personnel</b> (Fill out section only if requesting new PCNs)				
Current Position Count for Service	-	-	-	-
Additional Positions Request	-	-	-	-
<b>Total Personnel</b>	-	-	-	-

**Anticipated Court Date: April 23, 2024****Anticipated Implementation Date** (if different from Court date):**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Yesenia Martinez, Commissioners Court Coordinator, Flood Control District

**Attachments** (if applicable): Certificate of Substantial Completion and Map