



Legislation Text

File #: 24-2278, **Version:** 1

Department: Management and Budget

Department Head/Elected Official: Daniel Ramos, Executive Director

Regular or Supplemental RCA: Regular RCA

Type of Request: Commercial Paper

Project ID (if applicable): 1310_PRAIRIE

Vendor/Entity Legal Name (if applicable): N/A

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):

Request for approval of commercial paper funding for the Office of the County Engineer for the HRRM Employee Clinic Relocation project in the additional amount of \$725,000 for a total CP funding of \$835,000.

Background and Discussion:

Commercial Paper Series D can be used for (1) construction of public works, (2) the purchase of automobiles, equipment and machinery, including computers, materials and supplies for the operation of the County's precincts and departments (3) Professional services, including services provided by engineers, architects, attorneys, auditors, financial advisors, and fiscal agents, in connection with the contractual obligations described in (1) and (2).

Commercial Paper is being requested for the HRRM Employee Clinic Relocation project and is expected to be repaid within the next three fiscal years either through bonds, budgetary means or pay-as-you-go sources. This is for approval for allocation of commercial paper for a previously approved project within the previously authorized amount.

HB 1869 compliance confirmed by: Michael James, Special Assistant County Attorney, October 26, 2022.

Expected Impact:

This project will reconfigure and update Suite 109 to adequately accommodate the clinical health services provided to Harris County employees and their eligible dependents by the contracted provider group.

Alternative Options:

The alternative option is to not renovate the 1st floor space (Suite 109) and request the current provider group move into a poorly configured space for patient care. This option may stress the relationship with the contracted provider as their team will be required to operate in a space not updated to code that allows them

to maintain or exceed their standard of care. Furthermore, the patient experience may be negatively impacted by concerns over confidentiality and comfort when receiving care in a space not adequately renovated to provide clinical services. This will lead to decreased employee utilization and a diminished perception of resources and benefits provided to employees.

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation
- ☐ Flooding
- ☐ Environment
- ☒ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
11/29/2022	22-7466	Request for approval of PIM for \$831,337
12/13/2022	22-7707	Request for CP funding in the amount of \$110,000

Location:

Address (if applicable): 1310 Prairie Street, Suite 109, Houston, TX 77002 (The clinic is located in Precinct 1, but HRRM serves all County employees)

Precinct(s): Precinct 1

Fiscal and Personnel Summary				
Service Name	Miscellaneous Building Cost			
	Current Fiscal Year Cost			Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expenses
Funding Sources				
Existing Budget				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Current Budget	\$	\$	\$	\$
Additional Budget Request (<i>Requires Fiscal Review Request Form</i>)				
Commercial Paper	\$	\$725,000	\$725,000	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$

Total Additional Budget Request	\$	\$725,000	\$725,000	\$
Total Funding Request	\$	\$725,000	\$725,000	\$
Personnel (Fill out section only if requesting new PCNs)				
Current Position Count for Service	-	-	-	-
Additional Positions Request	-	-	-	-
Total Personnel	-	-	-	-

Note: Commercial Paper is issued in increments of \$5,000 and the excess is not available to be spent by the department.

Anticipated Court Date: April 23, 2024

Anticipated Implementation Date (if different from Court date):

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Amy Perez, Deputy Executive Director, Office of Management and Budget

Attachments (if applicable): N/A