



Legislation Text

File #: 24-2265, **Version:** 1

Department: County Engineer

Department Head/Elected Official: Milton Rahman, PhD, P.E., PMP, CFM, ENV SP, County Engineer

Regular or Supplemental RCA: Regular RCA

Type of Request: Negotiation

Project ID (if applicable): UPIN - 24104MF3CU01

Vendor/Entity Legal Name (if applicable): AUTOARCH Architects, LLC

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):

Request for approval to negotiate with AUTOARCH Architects, LLC for Professional Architectural/Engineering design services in connection with Precinct 4 Office Renovation at 1001 Preston St., Suite 950, Houston, TX 77002, UPIN 24104MF3CU01, Precinct 1.

Background and Discussion:

Harris County Precinct 4 submitted a request to HCED PMO for HCED to manage the design and construction of the existing Precinct 4 office, Suite 950, 1001 Preston, Houston, Texas 77002.

This project includes the renovation of approximately 2,900 square feet of existing office space. The *Prime Consultant* will provide design services for new finishes, furniture, equipment, mechanical, electrical, plumbing, network, and security systems.

Expected Impact:

This agreement will allow the firm to conduct the necessary design for the construction to the existing spaces to provide Precinct 4 with an energy efficient working environment that meets the most current facility guidelines and standards while maximizing the use of the existing limited space.

Alternative Options:

Alternative option for this project would be for Precinct 4 staff to remain occupying the existing office suite without the renovations and requiring constant repairs and maintenance due to outdated mechanical and electrical systems.

Alignment with Goal(s):

- ☐ Justice and Safety
☐ Economic Opportunity
☐ Housing
☐ Public Health
☐ Transportation
☐ Flooding
☐ Environment
☒ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken

Location:

Address (if applicable): 1001 Preston St., Houston, TX 77002

Precinct(s): Precinct 1

Fiscal and Personnel Summary

Service Name	Professional Services - Architectural/Engineering			
	Current Fiscal Year Cost			Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expenses

Funding Sources**Existing Budget**

Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Current Budget	\$	\$	\$	\$

Additional Budget Request (*Requires Fiscal Review Request Form*)

Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$
Total Funding Request	\$	\$	\$	\$

Personnel (Fill out section only if requesting new PCNs)

Current Position Count for Service	-	-	-	-
Additional Positions Request	-	-	-	-
Total Personnel	-	-	-	-

Anticipated Court Date: April 23, 2024

Anticipated Implementation Date (if different from Court date): N/A

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Ross Hosket, P.E., CFM, Env SP, Interim Director, Capital Project Facility Division, HCED

Attachments (if applicable): N/A