



Legislation Text

File #: 24-2531, **Version:** 1

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Position

Project ID (if applicable): 21/0317

Vendor/Entity Legal Name (if applicable): Protiviti

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):

Request for approval to provide one (1) Project Manager for the Procure to Pay initiative to complete the implementation of the new Target Operating Model for Purchasing in the amount not to exceed \$200,000, Justification for 0% MWBE Participation Goal: N/A - Goal not applicable to request.

Background and Discussion:

The proposal from Protiviti is an extension of the Procure to Pay initiative. The full time Project Manager will execute the implementation of the new Target Operating Model and ensure our target milestones for the reorganization along with daily tasks are handled timely. This will allow the current leadership team to focus on day to day workloads.

Expected Impact:

A full time Project Manager will help the implementation of the new Target Operating Model and ensure our target milestones for the reorganization along with daily tasks are handled timely.

Alternative Options:

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation

- ☐ Flooding
☐ Environment
☒ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
1/9/24	230	Transmittal by OCA on status of Procure to Pay initiatives.
2/27/24	379	Request for approval of 13 new positions as an outcome of the Procure to initiatives.

Location:

Address (if applicable):

Precinct(s): Countywide

Fiscal and Personnel Summary

Service Name				
		Current Fiscal Year Cost		Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expenses
Funding Sources				
Existing Budget				
1000 - General Fund	\$	\$200,000	\$200,000	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Current Budget	\$	\$200,000	\$200,000	\$
Additional Budget Request (<i>Requires Fiscal Review Request Form</i>)				
Choose an item.	\$0	\$	\$0	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$
Total Funding Request	\$0	\$	\$0	\$
Personnel (Fill out section only if requesting new PCNs)				
Current Position Count for Service	0	-	-	-
Additional Positions Request		-	-	-
Total Personnel		-	-	-

Anticipated Court Date: April 23, 2024**Anticipated Implementation Date** (if different from Court date):**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: DeWight Dopslauf, Purchasing Agent, Office of the Purchasing Agent
Attachments (if applicable):