



## Legislation Text

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**File #:** 24-2061, **Version:** 1

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**Department:** Universal Services

**Department Head/Elected Official:** Sindhu Menon - Executive Director & Chief Information Officer

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Asset Management

**Project ID (if applicable):** n/a

**Vendor/Entity Legal Name (if applicable):** n/a

**MWDBE Contracted Goal (if applicable):** n/a

**MWDBE Current Participation (if applicable):** n/a

**Justification for 0% MWDBE Participation Goal:** N/A - Goal not applicable to request

**Request Summary (Agenda Caption):**

Request for approval of changes to attributes of certain vehicle control numbers for various departments.

**Background and Discussion:**

Every county vehicle must have a Commissioners Court-approved Vehicle Control Number (VCN). A VCN represents an authorized slot for a specific type of vehicle. Vehicles designed for use on public roads, including vehicles leased for more than 30 days, must be assigned to an approved VCN (heavy equipment and vehicles that require a commercial driver's license are exempt).

VCNs specify the fund (general fund, grant, etc.), the authorized vehicle type, business purpose, whether it's leased vs. owned, and the take-home status for any vehicle that will be put into that VCN.

Changes to a department's list of approved VCNs during the year require Court approval. An approved and available VCN must be specified before acquiring (including leasing) a vehicle.

**Expected Impact:**

**Alternative Options:**

**Alignment with Goal(s):**

\_ Justice and Safety

- Economic Opportunity
- Housing
- Public Health
- Transportation
- Flooding
- Environment
- Governance and Customer Service

**Prior Court Action (if any):**

Date	Agenda Item #	Action Taken
02/25/2014	2.j	Approved
Various		Approved

**Location:**

Address (if applicable):

Precinct(s): Countywide

<b>Fiscal and Personnel Summary</b>			
Service Name			
	FY 24	FY 25	Next 3 FYs
<b>Incremental Expenditures (do NOT write values in thousands or millions)</b>			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
<b>Total Incremental Expenditures</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Funding Sources (do NOT write values in thousands or millions)</b>			
<b>Existing Budget</b>			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Current Budget</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Additional Budget Requested</b>			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Additional Budget Requested</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Total Funding Sources</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Personnel (Fill out section only if requesting new PCNs)</b>			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-

Total Personnel	-	-	-
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**Anticipated Court Date: January 30, 2024**

**Anticipated Implementation Date (if different from Court date):**

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Karen Vasquez, Director of Business Operations, Universal Services

**Attachments** (if applicable): 1) Vehicle Control Number Requests Summary Report; 2) Vehicle Control Number Requests Detail Report