



Legislation Text

File #: 24-1528, **Version:** 1

Department: Management and Budget

Department Head/Elected Official: Daniel Ramos, Executive Director

Regular or Supplemental RCA: Regular RCA

Type of Request: Commercial Paper

Project ID (if applicable): N2001

Vendor/Entity Legal Name (if applicable): N/A

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):

Request for approval of commercial paper funding for the Institute of Forensic Sciences for the IFS Equipment Replacement (continuous) project in the additional amount of \$525,000 for a total CP funding of \$5,750,000.

Background and Discussion:

Commercial Paper Series D can be used for (1) construction of public works, (2) the purchase of automobiles, equipment and machinery, including computers, materials and supplies for the operation of the County's precincts and departments (3) Professional services, including services provided by engineers, architects, attorneys, auditors, financial advisors, and fiscal agents, in connection with the contractual obligations described in (1) and (2).

Commercial Paper is being requested for the IFS Equipment Replacement (continuous) project and is expected to be repaid within the next three fiscal years either through bonds, budgetary means or pay-as-you-go sources. This is for approval for allocation of commercial paper for a previously approved project within the previously authorized amount.

HB 1869 compliance confirmed by: Scott Lemond, Special Assistant County Attorney, February 28, 2022.

Expected Impact:

This project will benefit HCIFS by ensuring data is collected efficiently and completely and easily shared across Department Divisions as needed for evidence processing and reporting, maintaining a secure and continuous chain of custody for physical evidence moving through the department for testing, and reducing the time required to complete report findings with less reliance on paper. This project will also allow for comprehensive, secure reporting to the many HCIFS stakeholders and will provide a mechanism to easily share appropriate information with the public.

Alternative Options:

No alternatives have been identified for this project.

Alignment with Goal(s):

- Justice and Safety
- Economic Opportunity
- Housing
- Public Health
- Transportation
- Flooding
- Environment
- Governance and Customer Service

Prior Court Action (if any):

| Date | Agenda Item # | Action Taken |
|------------|---------------|---|
| 04/09/2019 | 14 | IFS Equipment Replacement \$600,000 |
| 04/30/2019 | 4.d.3 | CP funding allocated in the amount of \$600,000 |
| 03/10/2020 | 14 | Follow up and placement on Court Agenda for request for approval of Capital Funds \$1,037,874 |
| 04/07/2020 | 4.f | Allocated CP funding in the amount of \$225,000 |
| 05/19/2020 | 25.b.4 | Allocated CP funding in the amount of \$815,000 |
| 10/27/2020 | 12.b | Authorized Project in the amount of \$775,000 |
| 11/10/2020 | 4.g.1 | Allocated CP funding in the amount of \$775,000 |
| 09/28/2021 | 21-5189 | CIM approved, Allocated CP funding in the amount of \$605,000 |
| 02/22/2022 | 22-1301 | FIM approved in the amount of \$1,850,500 |
| 3/8/2022 | 22-1756 | Allocated CP funding approved in the amount of \$1,855,000 |
| 9/13/2022 | 22-5245 | FIM for FY23 authorization (no additional allocation) \$1,784,427 |
| 8/8/2023 | 23-4269 | FIM approved in the amount of \$873,833 |
| 10/10/2023 | 23-5841 | Allocated CP funding in the amount of \$350,000 |

Location:

Address (if applicable): N/A

Precinct(s): Countywide

| Fiscal and Personnel Summary | | |
|------------------------------|---------------------------------|---------------------------|
| Service Name | IFS Equipment | |
| | Current Fiscal Year Cost | Annual Fiscal Cost |

| | Labor | Non-Labor | Total | Recurring Expens |
|--|-------|------------------|------------------|------------------|
| Funding Sources | | | | |
| Existing Budget | | | | |
| Choose an item. | \$ | \$ | \$ | \$ |
| Choose an item. | \$ | \$ | \$ | \$ |
| Choose an item. | \$ | \$ | \$ | \$ |
| Total Current Budget | \$ | \$ | \$ | \$ |
| Additional Budget Request (Requires Fiscal Review Request Form) | | | | |
| Commercial Paper | \$ | \$525,000 | \$525,000 | \$ |
| Choose an item. | \$ | \$ | \$ | \$ |
| Choose an item. | \$ | \$ | \$ | \$ |
| Total Additional Budget Request | \$ | \$525,000 | \$525,000 | \$ |
| Total Funding Request | \$ | \$525,000 | \$525,000 | \$ |
| Personnel (Fill out section only if requesting new PCNs) | | | | |
| Current Position Count for Service | - | - | - | - |
| Additional Positions Request | - | - | - | - |
| Total Personnel | - | - | - | - |

Anticipated Court Date: March 26, 2024

Anticipated Implementation Date (if different from Court date):

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Amy Perez, Deputy Executive Director, Office of Management and Budget

Attachments (if applicable): N/A