



Legislation Text

File #: 24-1031, **Version:** 1

Department: Public Health Services

Department Head/Elected Official: Barbie L. Robinson, MPP, JD, CHC – Executive Director

Regular or Supplemental RCA: Regular RCA

Type of Request: Position

Project ID (if applicable): N/A

Vendor/Entity Legal Name (if applicable): N/A

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):

Request for approval to transfer one position from Fund 2601 to Fund 2116 to support the Public Health and Preparedness Response Division effective March 9, 2024.

Background and Discussion:

Public Health Services is seeking approval to move one (1) Executive Assistant position from the FY_24 Hazards grant to DSRIP effective March 9, 2024, to support the Public Health and Preparedness Response Division.

Expected Impact: There is sufficient funding within the DSRIP special revenue fund for the position.

Alternative Options: N/A

Alignment with Goal(s):

- Justice and Safety
- Economic Opportunity
- Housing
- Public Health
- Transportation
- Flooding
- Environment
- Governance and Customer Service

Prior Court Action (if any):

| Date | Agenda Item # | Action Taken |
|------|---------------|--------------|
| | | |

Location:

Address (if applicable): 1111 Fannin, Houston, Texas 77002

Precinct(s): Countywide

| Fiscal and Personnel Summary | | | | |
|--|--------------------------|-----------|-----------------|--------------------|
| Service Name | Current Fiscal Year Cost | | | Annual Fiscal Cost |
| | Labor | Non-Labor | Total | Recurring Expenses |
| Funding Sources | | | | |
| Existing Budget Special Revenue F | | | | |
| Other | \$97,843 | \$ | \$97,843 | \$97,843 |
| Choose an item. | \$ | \$ | \$ | \$ |
| Choose an item. | \$ | \$ | \$ | \$ |
| Total Current Budget | \$97,843 | \$ | \$97,843 | \$97,843 |
| Additional Budget Request (Requires Fiscal Review Request Form) | | | | |
| Choose an item. | \$ | \$ | \$ | \$ |
| Choose an item. | \$ | \$ | \$ | \$ |
| Choose an item. | \$ | \$ | \$ | \$ |
| Total Additional Budget Request | \$ | \$ | \$ | \$ |
| Total Funding Request | \$97,843 | \$ | \$97,843 | \$97,843 |
| Personnel (Fill out section only if requesting new PCNs) | | | | |
| Current Position Count for Service | - | - | - | - |
| Additional Positions Request | - | - | - | - |
| Total Personnel | - | - | - | - |

Anticipated Court Date: February 27, 2024

Anticipated Implementation Date (if different from Court date): March 9, 2024

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: James Dinkins, Chief People Officer

Attachments (if applicable): 3441 Request

