



Legislation Text

File #: 24-0855, **Version:** 1

Department: Management and Budget

Department Head/Elected Official: Daniel Ramos, Executive Director

Regular or Supplemental RCA: Regular RCA

Type of Request: Discussion Item

Project ID (if applicable): Not Applicable

Vendor/Entity Legal Name (if applicable): Not Applicable

MWDBE Contracted Goal (if applicable): Not Applicable

MWDBE Current Participation (if applicable): Not Applicable

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):

Request for a presentation and discussion on establishing a standardized approach for quarterly projections process for Harris County, Harris County Flood Control District, and Harris Health System.

Background and Discussion:

Quarterly Projections are used to project expenses for major operating funds to provide Commissioners Court with a status update on the fiscal state of the county compared to the budget. The objectives of establishing a standardized approach for projecting future expenses quarterly include the following.

1. Prepare Commissioners Court with an understanding of existing obligations and recurring expenses.
2. Identify key budget drivers the county is witnessing and inform Commissioners Court.
3. Provide a view of the mid-year approved supplemental impact in the current year's budget.

Expected Impact:

A uniformed approach for projecting expenses for major operating funds quarterly.

Alternative Options:

Not Applicable

Alignment with Goal(s):

- _ Justice and Safety
- _ Economic Opportunity
- _ Housing
- _ Public Health
- _ Transportation
- _ Flooding

Environment
 Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken

Location:

Address (if applicable): Not Applicable

Precinct(s): Countywide

Fiscal and Personnel Summary				
Service Name				
	Current Fiscal Year Cost			Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expense
Funding Sources				
Existing Budget				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Current Budget	\$	\$	\$	\$
Additional Budget Request (<i>Requires Fiscal Review Request Form</i>)				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$
Total Funding Request	\$	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)				
Current Position Count for Service	-	-	-	-
Additional Positions Request	-	-	-	-
Total Personnel	-	-	-	-

Anticipated Court Date: February 27, 2024

Anticipated Implementation Date (if different from Court date):

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Daniel Ramos, Executive Director, Office of Management and Budget

Attachments (if applicable): Standard Operating Procedure (SOP) for Quarterly Projections