



## Legislation Text

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**File #:** 24-0781, **Version:** 1

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**Department:** County Library

**Department Head/Elected Official:** Edward Melton, Executive Director

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Memorandum of Understanding

**Project ID (if applicable):** N/A

**Vendor/Entity Legal Name (if applicable):** Friends of the Evelyn Meador Community Library

**MWDBE Contracted Goal (if applicable):** N/A

**MWDBE Current Participation (if applicable):** N/A

**Justification for 0% MWDBE Participation Goal:** N/A - Goal not applicable to request

**Request Summary (Agenda Caption):**

Request that the County Judge execute a Memorandum of Understanding with the Friends of the Evelyn M. Meador Community Library for installation and construction of a canopy structure over the outdoor space of the Evelyn Meador Branch, at no cost to the county.

**Background and Discussion:** The Friends has purchased a canopy structure via a grant from the Rotary Club of Seabrook. Installation of the Canopy shall be performed by Friends' contractor Benny Construction, LLC. Friends are responsible for the management of the contractor and any and all costs associated with the installation of the canopy structure.

**Expected Impact:** Execution of this MOU will allow for installation of the canopy structure to be used and enjoyed by all Evelyn Meador Branch Library patrons.

**Alternative Options:** N/A

**Alignment with Goal(s):**

- Justice and Safety
- Economic Opportunity
- Housing
- Public Health
- Transportation
- Flooding
- Environment
- Governance and Customer Service

**Prior Court Action (if any):**

Date	Agenda Item #	Action Taken

**Location: Evelyn Meador Branch Library**

Address (if applicable): 2400 North Meyer Avenue, Seabrook, TX 77586

Precinct(s): Precinct 2

<b>Fiscal and Personnel Summary</b>				
Service Name				
	Current Fiscal Year Cost			Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expenses
<b>Funding Sources</b>				
<b>Existing Budget</b>				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
<b>Total Current Budget</b>	\$	\$	\$	\$
<b>Additional Budget Request (Requires Fiscal Review Request Form)</b>				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
<b>Total Additional Budget Request</b>	\$	\$	\$	\$
<b>Total Funding Request</b>	\$	\$	\$	\$
<b>Personnel (Fill out section only if requesting new PCNs)</b>				
Current Position Count for Service	-	-	-	-
Additional Positions Request	-	-	-	-
<b>Total Personnel</b>	-	-	-	-

**Anticipated Court Date: 02/27/2024**

**Anticipated Implementation Date (if different from Court date):**

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Ashley Phillips, Executive Assistant, County Library

**Attachments (if applicable):** MOU (HCPL\_EVFOL) Canopy Project (Signed by FOL\_CAO)