



Legislation Text

File #: 23-2796, **Version:** 1

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Amendment

Project ID (if applicable): 190091

Vendor/Entity Legal Name (if applicable): Tetra Tech, Inc.

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - project was awarded prior to launch of County's M/WBE Program

Request Summary (Agenda Caption):

Request by the Office of the Purchasing Agent that the County Judge execute an amendment to an agreement with Tetra Tech, Inc. in the additional amount of \$3,037,301 to expand the scope of service for disaster recovery program management for Harris County for the extended period of April 28, 2023 - April 27, 2024 (190091), MWDBE Contracted Goal: N/A - project was awarded prior to launch of County's M/WBE Program.

Background and Discussion:

This amendment is to extend the agreement with Tetra Tech for COVID-19 disaster recovery services related to the Federal Emergency Management Agency (FEMA) Public Assistance Program. As of March 31, 2023 Tetra Tech has submitted 110 projects for approximately \$348M to FEMA, and \$138M has been obligated. Although most projects have been submitted, coordination with FEMA will continue as the projects move through their reviews, and as they request additional information and documentation. In addition, once a project gets obligated, it is audited by the Texas Department of Emergency Management (TDEM), which Tetra Tech coordinates with on Harris County's behalf.

Expected Impact:

Tetra Tech's recovery services should yield an additional \$210M in obligations for Harris County assuming all submitted projects are considered eligible by FEMA and TDEM. FEMA allows for reimbursement of management costs between 4%-5% of total obligations. Therefore, a majority of the cost of Tetra Tech's services to date for COVID-19 recovery services should be reimbursed.

Alternative Options:

If Commissioners Court does not approve this amendment, Harris County Risk Management would assume recovery responsibilities. With the volume of projects and documentation requirements and limited Risk Management staff, this would slow down the recovery process.

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation
- ☐ Flooding
- ☐ Environment
- ☒ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
9/24/2019	21.d.8.o	Award made to Tetra Tech for disaster recovery program management
4/28/2020	22.j.4	Approval of agreement with Tetra Tech for disaster recovery program management for COVID-19
5/11/2021	281	Approval of a renewal option and first amendment to agreement with Tetra Tech, Inc. to provide services for COVID-19 disaster recovery program management
4/26/2022	280	Approval of a renewal option and second amendment to agreement with Tetra Tech, Inc. to provide services for COVID-19 disaster recovery program management

Location:

Address (if applicable): N/A

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name	Disaster Recovery		
	FY 23	FY 24	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$	\$	\$

Additional Budget Requested			
1020 - Public Improvement Contingency (PI	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: May 16, 2023

Anticipated Implementation Date (if different from Court date): N/A

Emergency/Disaster Recovery Note: COVID-19 related item

Contact(s) name, title, department: Shain Carrizal, Executive Director, Human Resources & Risk Management;
Jeremy Woodard, Senior Buyer, Purchasing

Attachments (if applicable): Letter, Agreement