



Legislation Text

File #: 23-2978, **Version:** 1

Department: Public Health Services

Department Head/Elected Official: Barbie L. Robinson, MPP, JD, CHC – Executive Director

Regular or Supplemental RCA: Regular RCA

Type of Request: Position

Project ID (if applicable): N/A

Vendor/Entity Legal Name (if applicable): N/A

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):

Request for approval to reclassify one position effective May 20, 2023 to support operations.

Background and Discussion: There is a need to reclass a position to Executive Assistant III to support our operations.

Expected Impact: Increase to expenses by approximately \$10,244 for the remainder of FY23 and \$26,636 on annual basis in salary and benefits going forward, which will be covered by the existing General Fund budget surplus. This position will support Public Health Services.

Alternative Options: N/A

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☒ Public Health
- ☐ Transportation
- ☐ Flooding
- ☐ Environment
- ☒ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken

Location:

Address (if applicable): 1111 Fannin, Houston, Texas 77002

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name			
	FY 23	FY 24	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$10,244	\$26,636	\$79,909
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$10,244	\$26,636	\$79,909
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
1000 - General Fund	\$10,244	\$26,636	\$79,909
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$10,244	\$26,636	\$79,909
Additional Budget Requested			
1000 - General Fund			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested			
Total Funding Sources	\$10,244	\$26,636	\$79,909
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: May 16, 2023**Anticipated Implementation Date (if different from Court date):** May 20, 2023**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item**Contact(s) name, title, department:** James Dinkins, Chief People Officer**Attachments** (if applicable): 3441