



## Legislation Text

---

**File #:** 23-2747, **Version:** 1

---

**Department:** Toll Road Authority

**Department Head/Elected Official:** Roberto Treviño, P.E., Executive Director

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Lease Agreement

**Project ID (if applicable):** N/A

**Vendor/Entity Legal Name (if applicable):** SLS West Loop II, LP

**MWDBE Contracted Goal (if applicable):** N/A

**MWDBE Current Participation (if applicable):** N/A

**Justification for 0% MWDBE Participation Goal:** N/A - Goal not applicable to request

**Request Summary (Agenda Caption):**

Request for approval of a lease agreement with SLS West Loop II, LP, for the property located at 4900 Fournace Place, Suites 300, 660 and expand into and add to Suite 618, Bellaire, Harris County, Texas, for a period of forty-eight (48) months in the amount of \$2,520,000.00, including operating expenses. (Precinct 1).

**Background and Discussion:**

As a result of moving to a hands-free for toll payments (drive now, pay later) during 2020, Harris County Toll Road Authority (HCTRA) call volumes and image reviews have increased. Additional office space locations are needed to manage this high demand of customer calls and daily volume of images. Approval of this request will provide office space in the west sector of the region. With Commissioners Court approval, the lease will commence when landlord has substantially completed the space and continue for 48 months.

**Expected Impact:**

This lease agreement will permit HCTRA to accommodate office space for needed Customer Service, Image Review, EZ TAG Store, and support services personnel.

**Alternative Options:**

No other recommended solutions for this identified need.

**Alignment with Goal(s):**

- Justice and Safety
- Economic Opportunity
- Housing
- Public Health
- Transportation

- \_ Flooding
- \_ Environment
- \_ Governance and Customer Service

**Prior Court Action (if any):**

Date	Agenda Item #	Action Taken
08/02/2022	22-4524	Passed

**Location:**

Address (if applicable): 4900 Fournace Place, Bellaire, Texas  
 Precinct(s): Precinct 1

<b>Fiscal and Personnel Summary</b>			
Service Name	Administration		
	FY 23	FY 24	Next 3 FYs
<b>Incremental Expenditures (do NOT write values in thousands or millions)</b>			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$240,000	\$750,000	\$1,530,000
<b>Total Incremental Expenditures</b>	<b>\$240,000</b>	<b>\$750,000</b>	<b>\$1,530,000</b>
<b>Funding Sources (do NOT write values in thousands or millions)</b>			
Existing Budget			
Revenue - TRA	\$240,000	\$750,000	\$1,530,000
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Current Budget</b>	<b>\$240,000</b>	<b>\$750,000</b>	<b>\$1,530,000</b>
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Additional Budget Requested</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Total Funding Sources</b>	<b>\$240,000</b>	<b>\$750,000</b>	<b>\$1,530,000</b>
<b>Personnel (Fill out section only if requesting new PCNs)</b>			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
<b>Total Personnel</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Anticipated Court Date:** May 16, 2023

**Anticipated Implementation Date (if different from Court date):** Notice to proceed pending approval of the

Lease Agreement.

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Nicole Stutz, Chief of Staff, Harris County Toll Road Authority

**Attachments** (if applicable): Lease Agreement