



## Legislation Text

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**File #:** 23-2818, **Version:** 1

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**Department:** Purchasing

**Department Head/Elected Official:** DeWight Dopslauf

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Financial Authorization

**Project ID** (if applicable): N/A

**Vendor/Entity Legal Name** (if applicable): Rarestep, Inc., dba Fleetio

**MWDBE Contracted Goal** (if applicable): N/A

**MWDBE Current Participation** (if applicable): N/A

**Justification for 0% MWDBE Participation Goal:** Exempt - Sole Source

**Request Summary (Agenda Caption):**

Request for approval of a sole source exemption from the competitive bid requirements and that the County Judge execute an agreement with Rarestep, Inc., dba Fleetio in the amount of \$72,429 for enterprise software subscription for Precinct 1 for the period of May 16, 2023 - May 15, 2024 with four (4) one-year renewal options, Justification for 0% MWDBE Participation Goal: Exempt - Sole Source.

**Background and Discussion:**

Harris County's Universal Services (Fleet Management) and several other precincts are contracted with Fleetio to manage fleet and fuel services. Precinct One's fleet software (Fleetwave) is obsolete and expires in August of 2023, creating an opportunity for us to standardize to the County's preferred fleet software.

**Expected Impact:**

Increased collaboration and streamlined practices.

**Alternative Options:** N/A

**Alignment with Goal(s):**

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☒ **Transportation**
- ☐ Flooding
- ☐ Environment
- ☒ **Governance and Customer Service**

**Prior Court Action** (if any):

| Date | Agenda Item # | Action Taken |
|------|---------------|--------------|
|      |               |              |

**Location:**

Address (if applicable):

Precinct(s): Precinct 1

**Fiscal and Personnel Summary**

|  |              |              |                   |
|--|--------------|--------------|-------------------|
| Service Name   |              |              |                   |
|  | <b>FY 23</b> | <b>FY 24</b> | <b>Next 3 FYs</b> |
| <b>Incremental Expenditures (do NOT write values in thousands or millions)</b> |              |              |                   |
| Labor Expenditures   | \$           | \$           | \$                |
| Non-Labor Expenditures   | \$           | \$           | \$                |
| <b>Total Incremental Expenditures</b>  | \$           | \$           | \$                |
| <b>Funding Sources (do NOT write values in thousands or millions)</b>          |              |              |                   |
| <b>Existing Budget</b>   |              |              |                   |
| Choose an item.  | \$           | \$           | \$                |
| Choose an item.  | \$           | \$           | \$                |
| Choose an item.  | \$           | \$           | \$                |
| <b>Total Current Budget</b>  | \$           | \$           | \$                |
| <b>Additional Budget Requested</b>   |              |              |                   |
| Choose an item.  | \$           | \$           | \$                |
| Choose an item.  | \$           | \$           | \$                |
| Choose an item.  | \$           | \$           | \$                |
| <b>Total Additional Budget Requested</b>                                       | \$           | \$           | \$                |
| <b>Total Funding Sources</b>   | \$           | \$           | \$                |
| <b>Personnel</b> (Fill out section only if requesting new PCNs)                |              |              |                   |
| Current Position Count for Service   | -            | -            | -                 |
| Additional Positions Requested   | -            | -            | -                 |
| <b>Total Personnel</b>   | -            | -            | -                 |

**Anticipated Court Date:** May 16, 2023**Anticipated Implementation Date (if different from Court date):** June 12, 2023**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item**Contact(s) name, title, department:** C. Nicolette Walker, Shared Services Division Director, Harris County Precinct One**Attachments** (if applicable): Letter, Agreement