



## Legislation Text

---

**File #:** 23-2670, **Version:** 1

---

**Department:** [Purchasing](#)

**Department Head/Elected Official:** DeWight Dopslauf

**Regular or Supplemental RCA:** [Regular RCA](#)

**Type of Request:** [Contract - Award](#)

**Project ID** (if applicable): 22/0332

**Vendor/Entity Legal Name** (if applicable): Elite Research, LLC

**MWDBE Contracted Goal** (if applicable): 13%

**MWDBE Current Participation** (if applicable): N/A

**Justification for 0% MWDBE Participation Goal:** [N/A - Goal is not 0% and is listed above](#)

**Request Summary (Agenda Caption):**

Request by the Office of the Purchasing Agent for approval of an award on the basis of lowest priced proposal meeting requirements and that the County Judge execute an agreement with Elite Research, LLC for program evaluation of grant strategies for Public Health Services for the period of May 16, 2023 - October 16, 2024 (220332), MWDBE Contracted Goal: 13%.

**Background and Discussion:**

On May 27, 2021, Harris County Public Health (HCPH) was awarded by the Centers for Disease Control and Prevention (CDC) the Harris Cares: Embrace HOPE (Healing, Opportunity, Prosperity, and Equity) grant to prevent and control COVID-19 infection (or transmission) among populations at higher risk for COVID-19 and that are underserved, with a focus on racial and ethnic populations and rural communities. The Program Evaluation project will provide evaluation services for the CDC-funded "Harris Cares: Embrace HOPE (Healing, Opportunity, Prosperity, Equity) project for Harris County beginning approximately May 16, 2023.

**Expected Impact:**

The Program Evaluation project will create an evaluation plan and subsequent reports detailing key data collection and statistical analysis findings.

**Alternative Options:**

There is no alternative option.

**Alignment with Goal(s):**

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing

- ☒ Public Health  
☐ Transportation  
☐ Flooding  
☐ Environment  
☐ Governance and Customer Service

**Prior Court Action** (if any):

Date	Agenda Item #	Action Taken
9/27/22	262	Job advertisement approved

**Location:**

Address (if applicable): N/A

Precinct(s): Countywide

<b>Fiscal and Personnel Summary</b>			
Service Name	COVID-19		
	<b>FY 23</b>	<b>FY 24</b>	<b>Next 3 FYs</b>
<b>Incremental Expenditures (do NOT write values in thousands or millions)</b>			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
<b>Total Incremental Expenditures</b>	\$	\$	\$
<b>Funding Sources (do NOT write values in thousands or millions)</b>			
<b>Existing Budget</b>			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Current Budget</b>	\$	\$	\$
<b>Additional Budget Requested</b>			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Additional Budget Requested</b>	\$	\$	\$
<b>Total Funding Sources</b>	\$	\$	\$
<b>Personnel (Fill out section only if requesting new PCNs)</b>			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
<b>Total Personnel</b>	-	-	-

**Anticipated Court Date:** May 16, 2023

**Anticipated Implementation Date (if different from Court date):** N/A

**Emergency/Disaster Recovery Note:** COVID-19 related item

**Contact(s) name, title, department:** Jennifer Kiger, MPH, COVID-19 Division Director, Public Health Services; Jeremy Woodard, Sourcing Manager, Purchasing

**Attachments** (if applicable): Letter