



Legislation Text

File #: 23-2786, **Version:** 1

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Renewal

Project ID (if applicable): 210102

Vendor/Entity Legal Name (if applicable): Dahill Office Technology Corporation dba Xerox Business Solution Southwest

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: 0% - Non-Divisible

Request Summary (Agenda Caption):

Request for approval of a renewal option with Dahill Office Technology Corporation dba Xerox Business Solution Southwest for high speed and color photocopiers services and related items for Harris County and the Flood Control District for the period of June 1, 2023 - May 31, 2024 at a cost of \$448,174 (210102),
Justification for 0% MWDBE Participation Goal: 0% - Non-Divisible.

Background and Discussion: Lease of color copiers for the various locations throughout the County for the term of June 1, 2023 through May 31, 2024.

Expected Impact: Photocopier services for producing material necessary for the various divisions through-out the County.

Alternative Options:

N/A

Alignment with Goal(s):

- x_ Justice and Safety
- _ Economic Opportunity
- _ Housing
- _ Public Health
- _ Transportation
- _ Flooding
- _ Environment
- X_ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
6/8/21	239	Award
5/24/22	202	1 st Renewal

Location:

Address (if applicable): County Wide

Precinct(s): Choose an item.

Fiscal and Personnel Summary

Service Name	Hi Speed and Color Photocopier Services and Related Items		
	FY 23	FY 24	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
1000 - General Fund	\$	\$139k	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$	\$139k	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$139k	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: 5/16/23**Anticipated Implementation Date (if different from Court date): 6/1/23****Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item**Contact(s) name, title, department:** Michael Lanham, Director of Finance, Sheriff's Office ; Karen Vasquez,

Director of Business Operations, Universal Services; Richard Woods, Court Administrator, Administrative Office of the District Courts; Martha Sloan, Contracts Administrator, Harris County Purchasing

Attachments (if applicable): Letter