



Legislation Text

File #: 23-0776, **Version:** 1

Department: Children's Assessment Center

Department Head/Elected Official: Kerry McCracken, Executive Director

Regular or Supplemental RCA: Regular RCA

Type of Request: Position

Project ID (if applicable):

Vendor/Entity Legal Name (if applicable):

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):

Request for approval to extend the end date of a position to March 24, 2023 to allow for training and transition of new staff.

Background and Discussion:

The body of work required to transition from the existing Chief Financial Officer to the new staff is best handled with a period for cross-over training. Understanding that the existing staff person will not initially be vacating the position and allowing for the new CAC executive team member to be a County employee from day-one will require a temporary position at the CFO level. Request to extend end date of position from 01/28/2023 to March 24, 2023 as current CFO retirement date was set.

Expected Impact:

Salary and benefits expense for the position extension is approximately \$25,000.

Alternative Options:

None at this time.

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation
- ☐ Flooding
- ☐ Environment
- ☐ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken

Location:

Address (if applicable):

Precinct(s): Choose an item.

Fiscal and Personnel Summary

Service Name	Administration and Support Services		
	FY 23	FY 24	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$25,000	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$25,000	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
1000 - General Fund	\$25,000	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$25,000	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-

Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: January 31, 2023

Anticipated Implementation Date (if different from Court date): January 28, 2023

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Jennifer Hill, Assistant Executive Director, Children's Assessment Center

Attachments (if applicable):