



Legislation Text

File #: 23-0708, **Version:** 1

Department: County Administration

Department Head/Elected Official: David Berry, County Administrator

Regular or Supplemental RCA: Regular RCA

Type of Request: Policy

Project ID (if applicable): N/A

Vendor/Entity Legal Name (if applicable): N/A

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):

Request for discussion and possible action to consider adding additional items for business court meetings.

Background and Discussion:

The following items are administrative in nature and provide the opportunity for Departments to operate smoothly with fewer full Commissioners Court meetings. The purchasing items below do not create a financial commitment from Commissioners Court.

Department	Item
County Engineer	Request for approval of plats
Universal Services	Request for approval of changes to attributes of certain vehicle control numbers for various departments.
Universal Services	Request for approval to destroy certain records of ____ that have met the retention period specified in the Harris County Records Control Schedule adopted December 14, 2021.
Constables	Request for approval of changes to the list of regular Deputies.
Auditor	Request for approval of payment of Audited Claims.
Tax Assessor-Collector	Request for approval of tax refund payments.
Transmittals Purchasing	Transmittal by the Office of the Purchasing Agent of a project scheduled for advertisement.
Transmittals Purchasing	Transmittal by the Office of the Purchasing Agent of bids and proposals for advertised jobs that were opened.

Expected Impact: N/A

Alternative Options: N/A

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation
- ☐ Flooding
- ☐ Environment
- ☒ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken

Location:

Address (if applicable): N/A

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name			
	FY 23	FY 24	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$

Total Funding Sources	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: January 31, 2023

Anticipated Implementation Date (if different from Court date): Business Court Meeting on February 9, 2023

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Jesse Dickerman, Chief of Staff, Office of County Administration

Attachments (if applicable): N/A