



Legislation Text

File #: 23-0383, **Version:** 1

Department: Probate Courts

Department Head/Elected Official: Pamela Medina

Regular or Supplemental RCA: Regular RCA

Type of Request: Financial Authorization

Project ID (if applicable):N/A

Vendor/Entity Legal Name (if applicable):N/A

MWDBE Contracted Goal (if applicable):N/A

MWDBE Current Participation (if applicable):N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):

Request by Probate Court No. 2 for approval of a one-time lump salary supplement in lieu of payments over 26 pay periods from the Judicial Maintenance Fund also known as the Probate Support Fund-2161 for staff effective February 11, 2023 for pay date March 3, 2023.

Background and Discussion: These salary supplements are intended as an incentive for future work and to retain and maintain qualified staff. These incentives are particularly important this year given the ongoing challenges our staff faced and continues to face as a result of COVID-19 pandemic. Additionally, for decades of these supplements have been paid in one lump sum instead of over time, which is an additional incentive for our staff.

Expected Impact: There will be no fiscal impact to the current general fund budget. Fiscal impact will be to the Judicial Maintenance Fund also known as the Probate Court Support Fund 2161

Alternative Options: N/A

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation

- ☐ Flooding
☐ Environment
☒ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken

Location:

Address (if applicable):

Precinct(s): Choose an item.

Fiscal and Personnel Summary

Service Name			
	FY 23	FY 24	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
Other	\$55,000.00	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date:**Anticipated Implementation Date (if different from Court date): March 3, 2023**

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Maria Y Lopez, Court Manager, Probate Court No. 2

Attachments (if applicable): Letter to Commissioners