



Legislation Text

File #: 23-0360, **Version:** 1

Department: Institute of Forensic Sciences

Department Head/Elected Official: Luis A. Sanchez, MD, Executive Director & Chief Medical Examiner

Regular or Supplemental RCA: Supplemental RCA

Type of Request: Interlocal Agreement

Project ID (if applicable):

Vendor/Entity Legal Name (if applicable):

MWDBE Contracted Goal (if applicable):

MWDBE Current Participation (if applicable):

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):

Request by the Institute of Forensic Sciences for approval of an Interlocal Agreement with Waller County for postmortem examinations of decedents and related court testimony on cases submitted to the department from January 1-December 31, 2023.

Background and Discussion:

Walker County does not have a medical examiner; A Justice of the Peace determines if a postmortem examination is necessary, and if so, may order it to be performed by a physician. Waller County is requesting the services of the Harris County Institute of Forensic Sciences to perform postmortem examinations on persons who died in the requesting county and related sworn testimony.

Expected Impact:

Potential revenue of \$90,000.00

Alternative Options:

Alignment with Goal(s):

- Justice and Safety
- Economic Opportunity
- Housing
- Public Health
- Transportation

- _ Flooding
- _ Environment
- _ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken

Location:

Address (if applicable):

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name			
	FY 23	FY 24	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date:

Anticipated Implementation Date (if different from Court date):

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department:

Armis Ejim, Executive Assistant,
Harris County Institute of Forensic Sciences

Attachments (if applicable):

Interlocal Agreement

Court Order