



Legislation Text

File #: 23-0091, **Version:** 1

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Renewal

Project ID (if applicable): 200328

Vendor/Entity Legal Name (if applicable): Data Shredding Services of Texas, Inc.

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: 0% - Non-Divisible

Request Summary (Agenda Caption):

Request for approval of a renewal option with Data Shredding Services of Texas, Inc. for recycling services and document destruction for Harris County for the period of March 30, 2023 - March 29, 2024 at a cost of \$48,500 (200328), Justification for 0% MWDBE Participation Goal: 0% - Non-Divisible.

Background and Discussion:

Recycling services and proper document destruction provided by Data Shredding Services of Texas, Inc.

Expected Impact:

Shredding of documents in order of employees to focus on daily operation issues.

Alternative Options:

There is not another available alternative option known to County Departments for these necessary services.

Alignment with Goal(s):

- X_ Justice and Safety
- _ Economic Opportunity
- _ Housing
- _ Public Health
- _ Transportation
- _ Flooding
- _ Environment
- X_ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
11/10/2020	21.d.1.e	Request for approval of projects scheduled for advertisement
03/30/2021	289	Award on the basis of best proposal meeting requirements
03/22/2022	186	Renewal 1 of 4 approved

Location:

Address (if applicable):

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name			
	FY 23	FY 24	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: 01/10/2023

Anticipated Implementation Date (if different from Court date):

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Jerry Villanueva, Purchasing Services; Kelly Campbell, Warehouse Coordinator, Precinct 3; Martha Alvarez, Precinct 4; Kandy Buntyn, Harris County Sheriff's Office; Araceli

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Carrizales, District Clerk's Office; Jessica Barelas, Buyer, Purchasing

Attachments (if applicable): Letter