



## Legislation Text

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**File #:** 23-0087, **Version:** 1

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**Department:** Purchasing

**Department Head/Elected Official:** DeWight Dopslauf

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Contract - Amendment

**Project ID (if applicable):** 210166

**Vendor/Entity Legal Name (if applicable):** SEM Applications, Inc.

**MWDBE Contracted Goal (if applicable):** 0%

**MWDBE Current Participation (if applicable):** N/A

**Justification for 0% MWDBE Participation Goal:** 0% - Non-Divisible

**Request Summary (Agenda Caption):**

Request for approval of a renewal option with SEM Applications, Inc. for guardianship program solution for Harris County through January 3, 2024, at a cost of \$80,000 (210166), MWDBE Contracted Goal: 0% - Non-Divisible.

**Background and Discussion:**

HCRCA's Adult Services is requesting to renew the contract for the Guardianship Program Solution. The current SEM system provides the efficiency and accuracy needed to maintain client personal and financial records.

**Expected Impact:**

The SEM system is used by approximately 100 employees and has proven to be effective in client management.

**Alternative Options:**

N/A

**Alignment with Goal(s):**

- Justice and Safety
- Economic Opportunity
- Housing
- Public Health
- Transportation
- Flooding
- Environment

\_ Governance and Customer Service

**Prior Court Action** (if any):

Date	Agenda Item #	Action Taken
01/04/2021	199	Awarded on basis of best proposal meeting requirements.

**Location:** N/A

Address (if applicable): 2525 Murworth, Houston TX 77054

Precinct(s): Choose an item.

<b>Fiscal and Personnel Summary</b>			
Service Name			
	FY 23	FY 24	Next 3 FYs
<b>Incremental Expenditures (do NOT write values in thousands or millions)</b>			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
<b>Total Incremental Expenditures</b>	\$	\$	\$
<b>Funding Sources (do NOT write values in thousands or millions)</b>			
Existing Budget			
1000 - General Fund	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Current Budget</b>	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Additional Budget Requested</b>	\$	\$	\$
<b>Total Funding Sources</b>	\$	\$	\$
<b>Personnel</b> (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
<b>Total Personnel</b>	-	-	-

**Anticipated Court Date:** January 10, 2023

**Anticipated Implementation Date (if different from Court date):**

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Brian Baxendale, CFO -Resources for Children and Adults, Teresa Browder,

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Senior Buyer, Purchasing

**Attachments** (if applicable): Letter