



## Legislation Text

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**File #:** 22-5687, **Version:** 1

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**Department:** Economic Equity and Opportunity

**Department Head/Elected Official:** Diana Ramirez, Executive Director

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Financial Authorization

**Project ID** (if applicable):

**Vendor/Entity Legal Name** (if applicable): Elite Research, LLC

**MWDBE Contracted Goal** (if applicable): 100%

**MWDBE Current Participation** (if applicable): N/A

**Justification for 0% MWDBE Participation Goal:** N/A - Goal is not 0% and is listed above

**Request Summary (Agenda Caption):**

Request by the Department of Economic Equity and Opportunity for approval of an order authorizing the expenditure of funds in the amount of \$366,000 for comprehensive program evaluation of Hire Up Harris and Apprenticeship Programs, as a subaward of the agreement with Elite Research, LLC. under Job No. 210317, MWDBE Contracted Goal: 100%.

**Background and Discussion:**

In March 2022, Commissioners Court approved advertisement of RFPs for Hire Up Harris Workforce Program, targeting expansion of high-quality workforce training programs, and an Apprenticeship Workforce Program, encouraging expansion and creation of DoL-registered apprenticeship programs and wrap-around support services. Contracts for the workforce program administrators are currently being drafted; this contract is for a third-party evaluator to assess and evaluate the programs from start-up to completion.

Evaluation proposals were requested from vendors previously selected under Job No. 210317 and evaluated by a cross-functional selection committee. Elite Research, LLC was ranked as the top proposal meeting requirements and was selected by the committee.

Please note the budget for this contract was approved at Court on 5/10/2022 as part of the administrative dollars required to implement the Hire Up Harris and Apprenticeship Programs. A portion of this project is being reallocated to FLEX funding from ARPA funding; the total approved amount remains unchanged.

**Expected Impact:**

The budget for this subaward is funded through FLEX fund dollars as made available by ARPA funds and no additional funding is being requested. This subaward will allow for a neutral third-party evaluator to evaluate the program administrators, including monitoring their progress in meeting program metrics and ARPA requirements. Elite Research, LLC will also provide periodic reporting and data to the Department of Economic

Equity and Opportunity which will be utilized to provide updates to share with the Office of County Administration (OCA) and Commissioners Court.

**Alternative Options:**

Failure to fund a third-party evaluator will result in not being able to properly monitor and evaluate the various program administrators funded to administer ARPA workforce programs for the County.

**Alignment with Goal(s):**

- ☐ Justice and Safety
- ☒ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation
- ☐ Flooding
- ☐ Environment
- ☐ Governance and Customer Service

**Prior Court Action** (if any):

Date	Agenda Item #	Action Taken
3/22/2022	22-2097	Approval of contract awards for applied research and data analysis, strategic planning and management strategies, and other services (210317).
3/22/2022	22-2007	Approval of a project scheduled for advertisement and consent for Request for Proposal for Training for Apprenticeship Workforce Program for Harris County (220111).
3/22/2022	22-2006	Approval of a project scheduled for advertisement and consent for Request for Proposal for training for Hire Up Harris Workforce Program for Harris County (220112).

**Location:**

Address (if applicable):

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name	Workforce Program Evaluation (Hire Up Harris and Apprenticeship Programs)		
	SFY 22	FY 23	Next 3 FYs
Incremental Expenditures (do <b>NOT</b> write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$220,800	\$145,200

<b>Total Incremental Expenditures</b>	\$	\$220,800	\$145,200
<b>Funding Sources (do NOT write values in thousands or millions)</b>			
Existing Budget			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Current Budget</b>	\$	\$	\$
Additional Budget Requested			
Other (Flex Fund 1040)	\$	\$220,800	\$145,200
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Additional Budget Requested</b>	\$	\$220,800	\$145,200
<b>Total Funding Sources</b>	\$	\$220,800	\$145,200
<b>Personnel</b> (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
<b>Total Personnel</b>	-	-	-

**Anticipated Court Date:** 9/27/2022

**Anticipated Implementation Date (if different from Court date):**

**Emergency/Disaster Recovery Note:** COVID-19 related item

**Contact(s) name, title, department:** Estella Gonzalez, Director, Program Planning & Innovation

**Attachments** (if applicable): Court Order, Vendor Presentation, M/WBE Utilization Plan, and Scope of Work.