



## Legislation Text

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**File #:** 22-5767, **Version:** 1

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**Department:** Purchasing

**Department Head/Elected Official:** DeWight Dopslauf

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Financial Authorization

**Project ID** (if applicable): N/A

**Vendor/Entity Legal Name** (if applicable): Maestas & Associates LLC

**MWDBE Contracted Goal** (if applicable): N/A

**MWDBE Current Participation** (if applicable): N/A

**Justification for 0% MWDBE Participation Goal:** N/A - Personal Services Agreement

**Request Summary (Agenda Caption):**

Request for approval of a personal services exemption from the competitive bid requirements and that the County Judge execute an agreement with Maestas & Associates LLC in the amount of \$50,000 for technical assistance for development of the method of distribution services for the Office of Management and Budget for the period of September 27, 2022 - January 31, 2023.

**Background and Discussion:**

Harris County has signed a grant agreement with the Texas General Land Office (GLO) to receive \$750 million in Community Development Block Grant-Mitigation (CDBG-MIT) funding. As a part of this agreement, Harris County is required to develop a method of distribution (MOD) to determine how these funds will be disbursed. The Harris County Community Services Department (CSD) is developing the MOD. Given the importance of these funds to the County and other jurisdictions in the County, the Office of County Administration recommends hiring engineers to provide technical assistance in developing and reviewing the MOD.

**Expected Impact:**

Technical assistance for the MOD will help provide assurance that it is developed as intended. It will reduce risk of unintended consequences of certain decisions, helping ensure critical CDBG-MIT funding is distributed in a way that best meets community needs.

**Alternative Options:**

Other options could include choosing a different firm or going out for an RFP, but this could take months, by which point the MOD will already need to have been developed and sent to GLO for approval. Alternatively,

the County could decide not to seek technical assistance in developing the MOD

**Alignment with Goal(s):**

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation
- ☒ Flooding
- ☐ Environment
- ☐ Governance and Customer Service

**Prior Court Action (if any):**

Date	Agenda Item #	Action Taken
8/31/22	1	Approval of a grant agreement between Harris County and the Texas General Land Office for CDBG-MIT funds in the amount \$750,000,000.00 for Flood Control Infrastructure and Mitigation.

**Location:**

Address (if applicable): Multiple

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name			
	SFY 22	FY 23	Next 3 FYs
<b>Incremental Expenditures (do NOT write values in thousands or millions)</b>			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$50,000	\$
<b>Total Incremental Expenditures</b>	\$	<b>\$50,000</b>	\$
<b>Funding Sources (do NOT write values in thousands or millions)</b>			
Existing Budget			
Grant	\$	\$50,000	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Current Budget</b>	\$	<b>\$50,000</b>	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Additional Budget Requested</b>	\$	\$	\$

<b>Total Funding Sources</b>	\$	\$50,000	\$
<b>Personnel</b> (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
<b>Total Personnel</b>	-	-	-

**Anticipated Court Date:** 9/27/22

**Anticipated Implementation Date (if different from Court date):**

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** William McGuinness, Director-Capital Projects & Infrastructure, Office of Management and Budget, Brittani Bell, Buyer, Purchasing.

**Attachments** (if applicable): Letter and Agreement