



Legislation Text

File #: 22-5685, **Version:** 1

Department: Office of Justice and Safety

Department Head/Elected Official: Ana Yáñez-Correa, Interim Director

Regular or Supplemental RCA: Regular RCA

Type of Request: Financial Authorization

Project ID (if applicable): n/a

Vendor/Entity Legal Name (if applicable): n/a

MWDBE Contracted Goal (if applicable): n/a

MWDBE Current Participation (if applicable): n/a

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):

Request for approval to use the department's procurement card (P-card) for expenses incurred for meetings for the period of October 1, 2022 through September 30, 2023.

Background and Discussion:

The Office of Justice and Safety requests to use the P-card for meeting expenses (lunch, supplies, etc.) for the period of October 1, 2022 through September 30, 2023. Estimated expenses to be approximately \$3,000 per year.

Expected Impact: n/a

Alternative Options: n/a

Alignment with Goal(s):

- ☒ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation
- ☐ Flooding

- ☐ Environment
☐ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken

Location:

Address (if applicable):

Precinct(s): Choose an item.

Fiscal and Personnel Summary			
Service Name			
	SFY 22	FY 23	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: September 27, 2022

Anticipated Implementation Date (if different from Court date):

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Mike Giordanelli, Administration and Special Projects Deputy Director,
Office of Justice and Safety

Attachments (if applicable): n/a