



Legislation Text

File #: 22-5434, **Version:** 1

Department: Public Health Services

Department Head/Elected Official: Barbie L. Robinson, MPP, JD, CHC – Executive Director

Regular or Supplemental RCA: Regular RCA

Type of Request: Position

Project ID (if applicable): ARPA_INTADMIN

Vendor/Entity Legal Name (if applicable): N/A

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):

Request by Public Health Services for approval of ARPA Local Recovery funding in the amount of \$2,003,356 and five positions effective September 24, 2022 to support the ARPA-Health portfolio of programs.

Background and Discussion:

Harris County Public Health provides programmatic expertise and project management support for a significant portion of ARPA-funded projects estimated at \$134 M. HCPH also holds responsibility for approximately 87% of the ARPA-Health portfolio and directly leads - or is involved in - 10 focus area teams throughout the Harris County ARPA Portfolio. In addition to the existing ARPA projects within the HCPH domain, a large number of additional programs are expected to come online under HCPH's management within the next 3 months, including 11 contracts identified under Behavioral Health, 3+ contracts identified under Food & Nutrition, and a new maternal and child health program.

In alignment with the roles and quality expectations of OCA and Harris County Public Health, we have identified a need for five (5) agency-level resources to provide strategic and operational management support for the projects and programs in the HCPH-ARPA portfolio. These positions include ARPA Health Portfolio Manager, ARPA Strategy Analyst, two ARPA Data & Evaluation Specialists, and an ARPA Financial Analyst.

Expected Impact:

The approval of these positions would allow for enhanced coordination and communication between HCPH and OCA - ARPA PMO and increase the quality of program development, milestone tracking, and financial/data/evaluation/outcomes reporting. It would also return bandwidth to existing resources that are general-funded and responsible for non-ARPA projects and programs at HCPH.

ARPA Health Portfolio Manager:

- Manage a team responsible for all aspects of ARPA projects including strategy development, implementation, and reporting
- Be primary point of contact for ARPA-funded projects at Harris County Public Health

ARPA Strategy Analyst:

- Establish strategy and approach to focus area teams and project/program development
- Leads programmatic planning activities including landscape analysis, strategy development, and evaluation strategy

ARPA Data & Evaluation Specialist(2):

- Responsible for data collection, analysis, and reporting of ARPA-funded projects/programs
- Identifies meaningful and measurable outcomes and performance measures for ARPA projects and programs

ARPA Financial Analyst:

- Responsible for collection, analysis, and reporting of financial data related to ARPA-funded projects and programs
- Work with program teams to ensure spending is on track with requested/approved amounts

Alternative Options:

There are no alternative options.

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☒ Public Health
- ☐ Transportation
- ☐ Flooding
- ☒ Environment
- ☐ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken

Location:

Address (if applicable):

Precinct(s): Countywide

Fiscal and Personnel Summary				
Service Name	ARPA-Health			
	SFY 22	FY 23	Next 3 FYs	
Incremental Expenditures (do NOT write values in thousands or millions)				

Labor Expenditures	\$	\$596,048	\$1,407,308
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$596,048	\$1,278,166
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
2651 - American Rescue Plan 2021	\$	\$596,048	\$1,407,308
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$596,048	\$1,407,308
Total Funding Sources	\$	\$596,048	\$1,407,308
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	0	5	5
Additional Positions Requested	5	-	-
Total Personnel	5	5	5

Anticipated Court Date: September 13, 2022

Anticipated Implementation Date (if different from Court date): September 24, 2022

Emergency/Disaster Recovery Note: COVID-19 related item

Contact(s) name, title, department: Radhika Kudchadkar, Director, Office of Planning and Innovation

Attachments (if applicable): 3441s