



Legislation Text

File #: 22-5426, **Version:** 1

Department: Community Services

Department Head/Elected Official: Dr. Adrienne M. Holloway, Executive Director

Regular or Supplemental RCA: Regular RCA

Type of Request: Position

Project ID (if applicable): N/A

Vendor/Entity Legal Name (if applicable): N/A

MWDBE Contracted Goal (if applicable):

MWDBE Current Participation (if applicable):

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):

Request by Community Services for approval of five positions effective September 24, 2022, for ARPA-Affordable Housing and ARPA-Homelessness grant administration in the amount of \$1,102,208 in ARPA funds.

Background and Discussion:

This item requests \$1.1M for resources to support execution of ARPA Homeless and Housing Programs over a 4-year period.

- For Homelessness Program support (~2.5 years), the following positions are requested: (1) Project Monitor, (1) Grant Accountant;
- For Affordable Housing and agency-level resources for the duration of all programming (through 2026), the following additional positions are needed: (1) Project Monitor, (1) Grant Accountant, (1) Part-time Program Analyst ARPA.

Harris County CSD programmatic expertise and project management support for ARPA-funded projects continue to have increased grant obligations to the agreements funded by those sources. Temporary agency-level resources are necessary through the life of the grant to manage the substantial increase in activity that this investment will bring. The staff will be responsible for the fiscal monitoring of service provider contracts and that subaward performance goals are achieved.

Expected Impact:

The fiscal impact to the County is anticipated to be approximately \$1.1 million in American Rescue Plan Act funds. An additional five positions are requested with this item.

Alternative Options:

N/A

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☒ X Housing
- ☐ Public Health
- ☐ Transportation
- ☐ Flooding
- ☐ Environment
- ☐ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
1/4/2022	12	Court approved creation of 5 grant positions

Location:

Address (if applicable):

Precinct(s): Countywide

Fiscal and Personnel Summary

Service Name	Housing Development, Homelessness Response		
	SFY 22	FY 23	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$82,950	\$303,912	\$686,578
Non-Labor Expenditures	\$11,621	\$1,298	\$15,849
Total Incremental Expenditures	\$94,571	\$305,210	702,427
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$	\$	\$
Additional Budget Requested			
2651 - American Rescue Plan 2021	\$94,571	\$305,210	\$702,427
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$94,571	\$305,210	\$702,427
Total Funding Sources	\$94,571	\$305,210	\$702,427
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	5	10	10

Additional Positions Requested	5	0	0
Total Personnel	10	10	10

Anticipated Court Date: September 13, 2022

Anticipated Implementation Date (if different from Court date): September 24, 2022

Emergency/Disaster Recovery Note: COVID-19 related item

Contact(s) name, title, department: Dr. Adrienne M. Holloway, Executive Director, CSD

Attachments (if applicable): 3441's