



## Legislation Text

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**File #:** 22-5200, **Version:** 1

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**Department:** Purchasing

**Department Head/Elected Official:** DeWight Dopslauf

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Contract - Award

**Project ID** (if applicable): 220136

**Vendor/Entity Legal Name** (if applicable): American Janitorial Services, Ltd

**MWDBE Contracted Goal** (if applicable): 17%

**MWDBE Current Participation** (if applicable): N/A

**Justification for 0% MWDBE Participation Goal:** N/A - Goal is not 0% and is listed above

**Request Summary (Agenda Caption):**

Request for approval of an award on the basis of low bid to American Janitorial Services, Ltd in the amount of \$55,968 for janitorial services for various locations for Precinct 3 for the period of October 1, 2022 - September 30, 2023, with four one-year renewal options, and for the County Clerk to execute any applicable bonds to be received (220136), MWDBE Contracted Goal: 17%.

**Background and Discussion:**

Request approval of a new term contract for Janitorial Services for Various Locations for Harris County Precinct 3. The services were previously approved and awarded under Job No. 170021. This contract expired and a new open solicitation was advertised for the rebid of Janitorial Services for Precinct 3. The new term contract will be for the first initial year with four (4) one-year options to renewal.

**Expected Impact:**

The approval of the award allows Precinct 3 to continue receiving janitorial services for designated locations and facilities. Precinct 3 in conjunction with Harris County Purchasing, has solicited bids that best meets the specifications and requirements in accordance with the Harris County Purchasing Office's Procurement Policy.

**Alternative Options:** N/A

**Alignment with Goal(s):** N/A

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation

- \_ Flooding
- \_ Environment
- \_ Governance and Customer Service

**Prior Court Action** (if any):

Date	Agenda Item #	Action Taken

**Location:** N/A

Address (if applicable): N/A

Precinct(s): Precinct 3

<b>Fiscal and Personnel Summary</b>			
Service Name			
	<b>SFY 22</b>	<b>FY 23</b>	<b>Next 3 FYs</b>
<b>Incremental Expenditures (do NOT write values in thousands or millions)</b>			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$55,968	\$	\$
<b>Total Incremental Expenditures</b>	\$55,968	\$	\$
<b>Funding Sources (do NOT write values in thousands or millions)</b>			
<b>Existing Budget</b>			
1000 - General Fund	\$55,968	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Current Budget</b>	\$55,968	\$	\$
<b>Additional Budget Requested</b>			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Additional Budget Requested</b>	\$	\$	\$
<b>Total Funding Sources</b>	\$55,968	\$	\$
<b>Personnel</b> (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
<b>Total Personnel</b>	-	-	-

**Anticipated Court Date:** September 13, 2022**Anticipated Implementation Date (if different from Court date):**

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Travana Quinn, Admin Assistant, Precinct 3; Corey Douglas, Sr. Buyer, Purchasing

**Attachments** (if applicable): Letter, Bid tab