



Legislation Text

File #: 22-5194, **Version:** 1

Department: County Engineer

Department Head/Elected Official: Milton Rahman, PhD, P.E., PMP, CFM, County Engineer

Regular or Supplemental RCA: Supplemental RCA

Type of Request: Interlocal Agreement

Project ID (if applicable): N/A

Vendor/Entity Legal Name (if applicable): Various

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):

Request by the Office of the County Engineer for approval to execute Facilities Use Agreements with various venues for the use of a facility for public meetings for the 2022 Harris County Bond referendum, at an aggregate cost not to exceed \$20,000, subject to approval by the County Attorney's Office, Countywide.

Background and Discussion:

On August 18, 2022, Commissioner's court approved an order to increase the county's bond authority, subject to voters' approval on November 8, 2022. Court has indicated a desire to have a wide-ranging public information program for voters and stakeholders. This program will include public meetings throughout the County.

Although County buildings are expected to be used for most of the planned public meetings, broad geographic coverage and convenience to our constituents may be enhanced by using churches, schools, private assembly halls or other facilities owned by other parties. This Court action will authorize expedited drafting and execution of Facilities Use Agreements when appropriate.

Expected Impact:

A variety of venues for hosting the public meetings are anticipated. For those venues that are not County-owned, a short agreement may be requested by the host organization to confirm host and County responsibilities. In some cases, a host may also request reimbursement for out-of-pocket expenses for building services or access control.

Any expenses for this contract will be encumbered and initially paid from the Fund 1070 balance in Department 202 (General Administration). Per guidance from the Office of the County Attorney, Fund 1070 will be reimbursed for the *pro rata* share of Bond value not related to County road projects. Because all three potential Bond questions were approved by Commissioners Court, this would amount to a 25% non-mobility

share. The Office of Management and Budget recommends using Fund 1000 in Department 202 for the non-mobility share

Alternative Options:

If the requested delegated authority is not granted, a venue requiring a written agreement may not be feasible due to the timing of bringing a site-specific agreement to Court for authorization to execute the agreement. The requested action provides maximum flexibility for scheduling public meetings and the maximum period of time for extending notices of the meeting to the public.

Alignment with Goal(s):

- ☒ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☒ Transportation
- ☒ Flooding
- ☒ Environment
- ☒ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
8/2/22	22-4633	(Prior Example) Approval of a Facilities Use Agreement with Vertical Life Church for projects of Bernadine Estates and Dula Lane.
8/18/22	22-4934	Request for approval of orders to increase the bond authority available to Harris County.

Location:

Address (if applicable): various

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name	Use of Facility for public meetings		
	SFY 22	FY 23	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$20,000	\$	\$
Total Incremental Expenditures	\$20,000	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			

1070 - Mobility Fund	\$15,000	\$	\$
1000 - General Fund	\$5,000	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$20,000	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$20,000	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: August 23, 2022

Anticipated Implementation Date (if different from Court date): N/A

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Loyd Smith, Assistant County Engineer - Harris County Engineering Department

Attachments (if applicable): N/A