



## Legislation Text

---

**File #:** 22-4541, **Version:** 1

---

**Department:** Purchasing

**Department Head/Elected Official:** DeWight Dopslauf

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Contract - Amendment

**Project ID** (if applicable): 200132

**Vendor/Entity Legal Name** (if applicable): Applied Business Software, Inc.

**MWDBE Contracted Goal** (if applicable): N/A

**MWDBE Current Participation** (if applicable): N/A

**Justification for 0% MWDBE Participation Goal:** N/A - project was awarded prior to launch of County's M/WBE Program

**Request Summary (Agenda Caption):**

Request for approval of a renewal option with Applied Business Software, Inc. for new loan application, origination, underwriting and servicing system software for the Community Services Department for the period of August 10, 2022 - August 9, 2023 at a cost of \$84,000 (200132).

**Background and Discussion:**

Job No 20/0132 New Loan Application, Origination, Underwriting, and Servicing System Software for the Harris County Community Services Department. The automated software tool will make it easier to scale loan servicing capacity for Community Services housing programs. The entire system is a powerful, flexible, and simple to use tool. The loan servicing software will help CSD to streamline the complete lifecycle for managing large portfolios without introducing more labor cost while ensuring the highest levels of compliance, quality, and efficiency.

**Expected Impact:**

Community Services Department's housing programs will have the automated software tool needed to process new loan applications for low- and moderate-income families within Harris County. Disaster Recovery funds will be used to purchase this software.

**Alternative Options:**

Community Services Department's housing programs will not have the software tool essential to underwrite and process new housing loans; therefore, not being able to assist low to moderate income families with the loan process.

**Alignment with Goal(s):**

- ☐ Justice and Safety  
☐ Economic Opportunity  
☒ Housing  
☒ Public Health  
☐ Transportation  
☐ Flooding  
☐ Environment  
☐ Governance and Customer Service

**Prior Court Action** (if any):

Date	Agenda Item #	Action Taken
8/10/21		Contract awarded

Location: N/A

Address (if applicable): N/A

Precinct(s): Countywide

Fiscal and Personnel Summary			
	SFY 22		Next 3 FYs
<b>Incremental Expenditures (do NOT write values in thousands or millions)</b>			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
<b>Total Incremental Expenditures</b>	\$	\$	\$
<b>Funding Sources (do NOT write values in thousands or millions)</b>			
Existing Budget			
Revenue - TRA	\$	\$	\$
Grant	84,000.00\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Current Budget</b>	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Additional Budget Requested</b>	\$	\$	\$
<b>Total Funding Sources</b>	<b>84,000.00\$</b>	\$	\$
<b>Personnel</b> (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-

<b>Total Personnel</b>	-	-	-
------------------------	---	---	---

**Anticipated Court Date:** August 2,2022

**Anticipated Implementation Date (if different from Court date):**

**Emergency/Disaster Recovery Note:** Disaster Recovery related item

**Contact(s) name, title, department:** Shelia Ward, Assistant Director; Diandra Singleton, Senior Buyer,  
Purchasing Department

**Attachments** (if applicable): Letter