



Legislation Text

File #: 22-4535, **Version:** 1

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Award

Project ID (if applicable): N/A

Vendor/Entity Legal Name (if applicable): Colette Holt & Associates

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Personal Services Agreement

Request Summary (Agenda Caption):

Request for approval of a personal services exemption from the competitive bid requirements and that the County Judge execute an agreement with Colette Holt & Associates in the amount of \$125,817 for disparity study continued consultant support services for the Harris County Department of Economic Equity and Opportunity for the period of August 2, 2022 - August 1, 2023.

Background and Discussion:

Colt Holt & Associates will provide disparity study continued consulting support services for the Department of Economic Equity and Opportunity.

Expected Impact:

Colt Holt and Associates will work with the Purchasing Agent to review procurement policies for integration into the MWBE program.

Alternative Options:

N/A

Alignment with Goal(s):

- ☐ Justice and Safety
- ☒ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation
- ☐ Flooding
- ☐ Environment

_ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
4/13/2021	189	Agreement award

Location:

Address (if applicable): N/A

Precinct(s): Choose an item.

Fiscal and Personnel Summary			
Service Name	Consulting Services for Disparity Study		
	SFY 22	FY 23	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
Choose an item.	\$125817	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$125817	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: August 2, 2022**Anticipated Implementation Date (if different from Court date):****Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item**Contact(s) name, title, department:** Jack Thomas, Director of Inclusive Procurement, Department of Economic

Equity and Opportunity

Lytrina Bob, Sr. Contracts Administrator, Office of the Purchasing Agent

Attachments (if applicable): Letter, Agreement