



Legislation Text

File #: 21-6307, **Version:** 1

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Amendment

Project ID (if applicable): 19/0339

Vendor/Entity Legal Name (if applicable): Level One LLC

MWDBE Participation (if applicable): N/A

Request Summary (Agenda Caption):

Request for approval of a renewal option with Level One LLC to provide and mail voter registration certificates for the Elections Administrator's Office for the period of December 1, 2021 - November 30, 2022 at a cost of \$42,090 (190339).

Background and Discussion:

Harris County is required by law to send voter registrations certificates to registered voters. This contract will cover the costs of mailing those certificates.

Expected Impact:

The impact of the contract will allow us to fulfill our obligations to mail the certificates.

Alternative Options:

There are no alternative options to mailing certificates. It is required by law.

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation
- ☐ Flooding

☐ Environment
☒ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
11/10/21		1 st Renewal

Location:

Address (if applicable):

Precinct(s): Choose an item.

Fiscal and Personnel Summary				
Service Name		FY 21-22	Estimates	
			FY 22	Next 3 FYs
Incremental Expenditures				
Labor Expenditures		-	-	-
Non-Labor Expenditures		-	-	-
Total Incremental Expenditures		-	-	-
Funding Sources (General Fund, PIC Fund, Debt or CP, Grants, or Other - Please Specify)				
Existing Budget	General Fund-	\$42,090	\$42,090-	\$126,270-
	-	-	-	-
	-	-	-	-
Total Current Budget		\$42,090-		
Additional Budget Requested	-	-	-	-
	-	-	-	-
	-	-	-	-
Total Additional Budget Requested		-	-	-
Total Funding Sources		\$42,090-	-	-
Personnel (Fill out section only if requesting new PCNs)				
Current Position Count for Service		-	-	-
Additional Positions Requested		-	-	-
Total Personnel		-	-	-

Anticipated Implementation Date: 11/30/2021**Emergency/Disaster Recovery Note:** Choose an item.

Contact(s) name, title, department: Tyler James, Chief of Staff, Office of Elections Administrator

Attachments (if applicable):