



## Legislation Text

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**File #:** 21-6307, **Version:** 1

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**Department:** Purchasing

**Department Head/Elected Official:** DeWight Dopslauf

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Contract - Amendment

**Project ID (if applicable):** 19/0339

**Vendor/Entity Legal Name (if applicable):** Level One LLC

**MWDBE Participation (if applicable):** N/A

**Request Summary (Agenda Caption):**

Request for approval of a renewal option with Level One LLC to provide and mail voter registration certificates for the Elections Administrator's Office for the period of December 1, 2021 - November 30, 2022 at a cost of \$42,090 (190339).

**Background and Discussion:**

Harris County is required by law to send voter registrations certificates to registered voters. This contract will cover the costs of mailing those certificates.

**Expected Impact:**

The impact of the contract will allow us to fulfill our obligations to mail the certificates.

**Alternative Options:**

There are no alternative options to mailing certificates. It is required by law.

**Alignment with Goal(s):**

- Justice and Safety
- Economic Opportunity
- Housing
- Public Health
- Transportation
- Flooding

Environment  
 Governance and Customer Service

**Prior Court Action (if any):**

Date	Agenda Item #	Action Taken
11/10/21		1 <sup>st</sup> Renewal

**Location:**

Address (if applicable):

Precinct(s): Choose an item.

<b>Fiscal and Personnel Summary</b>				
Service Name		FY 21-22	Estimates	
			FY 22	Next 3 FYs
<b>Incremental Expenditures</b>				
Labor Expenditures		-	-	-
Non-Labor Expenditures		-	-	-
<b>Total Incremental Expenditures</b>		-	-	-
<b>Funding Sources</b> (General Fund, PIC Fund, Debt or CP, Grants, or Other - Please Specify)				
Existing Budget	General Fund-	\$42,090	\$42,090-	\$126,270-
		-	-	-
		-	-	-
<b>Total Current Budget</b>		\$42,090-		
Additional Budget Requested		-	-	-
		-	-	-
		-	-	-
<b>Total Additional Budget Requested</b>		-	-	-
<b>Total Funding Sources</b>		\$42,090-	-	-
<b>Personnel</b> (Fill out section only if requesting new PCNs)				
Current Position Count for Service		-	-	-
Additional Positions Requested		-	-	-
<b>Total Personnel</b>		-	-	-

**Anticipated Implementation Date:** 11/30/2021

**Emergency/Disaster Recovery Note:** Choose an item.

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**Contact(s) name, title, department:** Tyler James, Chief of Staff, Office of Elections Administrator

**Attachments (if applicable):**