



## Legislation Text

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**File #:** 21-5575, **Version:** 1

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**Department:** Purchasing

**Department Head/Elected Official:**

**Regular or Supplemental RCA:** Supplemental RCA

**Type of Request:** Contract - Amendment

**Project ID (if applicable):**

**Vendor/Entity Legal Name (if applicable):**

**MWDBE Participation (if applicable):**

**Request Summary (Agenda Caption):**

Request by the Office of the Purchasing Agent that the County Judge execute an amendment to an agreement with IQ Business Group, Inc. for an Enterprise Document and Digital Asset Management (EDDAM) Solution for Harris County in the additional amount of \$118,000 through July 27, 2020, or until a new contract is in place (140092).

**Background and Discussion:**

County Attorney's Office does not have a single electronic records repository. Records are being stored in multiple file shares and they do not employ automated records retention methods.

**Expected Impact:**

County Attorney's Office will have a centralized repository to store, search and retrieve electronic documents and records.

**Alternative Options:**

The existing solution is use of network file shares.

**Alignment with Goal(s):**

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation

- ☐ Flooding  
☐ Environment  
☒ Governance and Customer Service

**Prior Court Action (if any):**

Date	Agenda Item #	Action Taken
7/20/21		Forty-first amendment

**Location:**

Address (if applicable):

Precinct(s): [Choose an item.](#)

Fiscal and Personnel Summary				
Service Name		FY 21-22	Estimates	
			FY 22	Next 3 FYs
<b>Incremental Expenditures</b>				
Labor Expenditures		118,000	-	-
Non-Labor Expenditures		-	-	-
<b>Total Incremental Expenditures</b>		-	-	-
<b>Funding Sources</b> (General Fund, PIC Fund, Debt or CP, Grants, or Other - Please Specify)				
Existing Budget	CAO Rollover (no Recurring)	118,000	-	-
	-	-	-	-
	-	-	-	-
Total Current Budget		-	-	-
Additional Budget Requested	-	-	-	-
	-	-	-	-
	-	-	-	-
Total Additional Budget Requested		-	-	-
<b>Total Funding Sources</b>		-	-	-
<b>Personnel</b> (Fill out section only if requesting new PCNs)				
Current Position Count for Service		-	-	-
Additional Positions Requested		-	-	-
<b>Total Personnel</b>		-	-	-

**Anticipated Implementation Date:**

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Dr. Modeane Walker, Chief Operations Officer, County Attorney Office

**Attachments (if applicable):**