



Legislation Text

File #: 21-5363, **Version:** 1

Department: Community Services

Department Head/Elected Official: Adrienne M. Holloway, Ph.D.

Regular or Supplemental RCA:

- ☒ Regular RCA
☐ Supplemental RCA

Type of Request: Position

Project ID (if applicable): CDBGDR_HAR_HOU1

Vendor/Entity Legal Name (if applicable):

MWDBE Participation (if applicable):

Request Summary (Agenda Caption):

Request by Community Services for approval of a position effective October 23, 2021 in connection with the Community Development Block Grant (CDBG-DR) Hurricane Harvey Round One Funding Program.

Background and Discussion:

On February 11, 2019, the Texas General Land Office (GLO) and Harris County entered into a Subrecipient Agreement to provide Hurricane Harvey disaster recovery housing and planning services utilizing the U.S. Department of Housing and Urban Development (HUD) CDBG-DR funds appropriated under the Continuing Appropriations Act, 2018 and Supplemental Appropriations for Disaster Relief Requirements Act, 2017 (Public Law No. 115-56). This Subrecipient Agreement allocates 224.5M for Affordable Rental Housing Program projects.

To better focus the delivery of affordable rental housing disaster recovery efforts, the Community Services Department seeks to fill an Affordable Housing Rental Manager (Manager IV) position that will provide management support to the Housing Development and Special Initiatives Division in the Community Services Department (CSD). The division oversees affordable housing developments associated with CDBG-DR and other programs, and assures compliance with federal, GLO, and county requirements.

Expected Impact:

The expected impact of the Affordable Housing Rental Manager (Manager IV) position is to provide representation and program management support to ensure that the key fundamentals of coordinating housing development and related activities essential to the successful financing and implementation of state and federal affordable housing developments efforts are met.

Alternative Options:

Alternative options include CSD not having a functional Manager to oversee the HD&SI Division.

Alignment with Goal(s):

- ☐ Justice and Safety
☐ Economic Opportunity
☒ Housing
☐ Public Health

- ☐ Transportation
☐ Flooding
☐ Environment

☐ Governance and Customer Service **Prior Court Action (if any):**

Location:

Address (if applicable list below):

- ☐ Countywide
☐ Precinct 1
☐ Precinct 2

☐ Precinct 3

☐ Precinct 4 **Fiscal and Personnel Summary**

Service Name		Community Services Department	FY 21-22	Estimates	
				FY 22	Next 3 FYs
Incremental Expenditures					
Labor Expenditures			55K	80K	276K
Non-Labor Expenditures			2k	0.5K	3K
Total Incremental Expenditures			57K	80.5K	279K
Funding Sources (General Fund, PIC Fund, Debt or CP, Grants, or Other - Please Specify)					
Existing Budget		CDBG-DR Grant Delivery Funds	57K	80.5K	279K
		-	-	-	-
		-	-	-	-
Total Current Budget			-	-	-
Additional Budget Requested		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Additional Budget Requested			-	-	-
Total Funding Sources			57K	80.5K	279K
Personnel (Fill out section only if requesting new PCNs)					
Current Position Count for Service			0	0	0

Additional Positions Requested	1	1	1
Total Personnel	1	1	1

Anticipated Implementation Date: October 23, 2021

Emergency/Disaster Recovery Note:

- ☐ Not an emergency, disaster recovery, or COVID-19 related item
- ☐ Emergency Item
- ☐ COVID-19 related Item
- ☒ Disaster Recovery related Item

Contact(s) name, title, department:

Adrienne M. Holloway, Executive Director, Community Development

Attachments (if applicable): 3441