



## Legislation Text

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**File #:** 21-5306, **Version:** 1

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**Department:** Probate Courts

**Department Head/Elected Official:** Judge James Horwitz

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Position

**Project ID (if applicable):** N/A

**Vendor/Entity Legal Name (if applicable):** N/A

**MWDBE Participation (if applicable):** N/A

**Request Summary (Agenda Caption):**

Request by Probate Court No. 4 for approval of a position effective October 23, 2021 and funding in the amount of \$11,807 for FY 2021-22.

**Background and Discussion:**

Budget review has provided insight of growth up to 150% of new caseloads over the past 10 years. The Probate Court staff has remained the same through this growth. The court desperately needs another employee and a bilingual employee to meet the very growing population of non-English speaking residents to Harris County.

Per discussion with BMD, the court will pay 50% of budget from Judicial Support Fund for one year and the remainder 50% will be paid from the General Fund of Probate Court 4 for one year. Thereafter, 100% will be paid through General Fund Budget.

**Expected Impact:**

Current fiscal year through October 22, 2021, General Fund will be impacted by 50% of the salary and the remainder 50% will come from the Probate Court Judicial Maintenance Fund.

**Alternative Options:**

There really are no alternatives currently.

**Alignment with Goal(s):**

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation

- ☐ Flooding  
☐ Environment  
☒ Governance and Customer Service

**Prior Court Action (if any):**

Date	Agenda Item #	Action Taken

**Location:**

Address (if applicable):

Precinct(s): Countywide

<b>Fiscal and Personnel Summary</b>				
Service Name		FY 21-22	Estimates	
			FY 22	Next 3 FYs
<b>Incremental Expenditures</b>				
Labor Expenditures		23,614	47,228	233,183
Non-Labor Expenditures		-	-	-
<b>Total Incremental Expenditures</b>		<b>23,614</b>	<b>47,228</b>	<b>233,183</b>
<b>Funding Sources</b> (General Fund, PIC Fund, Debt or CP, Grants, or Other - Please Specify)				
Existing Budget		-	-	-
	Judicial Fund	11,807	23,614	2,951
		-	-	-
Total Current Budget		11,807	23,614	2,951
Additional Budget Requested	General Fund	11,807	23,614	230,232
		-	-	-
		-	-	-
Total Additional Budget Requested		11,807	23,614	230,232
<b>Total Funding Sources</b>		<b>23,614</b>	<b>47,228</b>	<b>233,183</b>
<b>Personnel</b> (Fill out section only if requesting new PCNs)				
Current Position Count for Service		0	0	1
Additional Positions Requested		1	1	0
<b>Total Personnel</b>		<b>1</b>	<b>1</b>	<b>1</b>

**Anticipated Implementation Date:** October 23, 2021**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

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**Contact(s) name, title, department:** Sherrie Fox, Court Manager, Probate Court No. 4

**Attachments (if applicable):** Form 341, 994 Position Request Budget Review Form