



## Legislation Text

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**File #:** 21-4641, **Version:** 1

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**Department:** Universal Services

**Department Head/Elected Official:** MG Rick Noriega, Executive Director, Harris County Universal Services

**Regular or Supplemental RCA:**

- ☒ Regular RCA  
☐ Supplemental RCA

**Type of Request:** Memorandum of Understanding

**Project ID (if applicable):**

**Vendor/Entity Legal Name (if applicable):**

**MWDBE Participation (if applicable):**

**Request Summary (Agenda Caption):**

Request for approval that responsibility for managing county parking facilities and a position effective September 25, 2021, along with their accrued time balances, PCN, parking assignment, certain equipment and assets, as well as the necessary funding be transferred from the Office of Management and Budget to US.

**Background and Discussion:**

Universal Services is requesting that responsibility for managing County parking facilities be transferred from Budget Management to Universal Services. This transfer would include all current duties, obligations, and resources associated with parking, including control of Fund 5201, the Parking Enterprise Fund. Universal Services requests Court approval to transfer one (1) employee (County Auditor's Form 3441 attached), along with their accrued time balances, PCN, parking assignment, certain equipment and assets, as well as the necessary funding.

If approved by Court, these transfers will become effective with the pay period beginning September 25, 2021. Universal Services will work with Budget Management on the successful transition of Parking Enterprise operations, including contracts, open purchase orders, and capital projects.

**Expected Impact:**

No fiscal impact. If approved, an already budgeted and filled PCN would transfer from BMD to US, as well as control of the Parking Facilities Fund (Fund #5201). The transfer of responsibilities would also include BMD transferring management of the Parking Management Services contract to US, which is already budgeted for in The Parking Facilities Fund.

**Alternative Options:**

BMD would continue to be responsible for managing the County's parking facilities.

**Alignment with Goal(s):**

- ☐ Justice and Safety  
☐ Economic Opportunity  
☐ Housing  
☐ Public Health

- ☐ Transportation  
☐ Flooding  
☐ Environment

☒ Governance and Customer Service **Prior Court Action (if any):**

**Location:**

Address (if applicable list below):

- ☒ Countywide  
☐ Precinct 1  
☐ Precinct 2  
☐ Precinct 3

<input type="checkbox"/> Precinct 4	<b>Fiscal and Personnel Summary</b>			
Service Name	Parking Management	FY 21-22	Estimates	
			FY 22	Next 3 FYs
<b>Incremental Expenditures</b>				
Labor Expenditures		0.1M	0.1M	0.1M
Non-Labor Expenditures		2.5M	2.5M	2.5M
<b>Total Incremental Expenditures</b>		<b>\$2.6M</b>	<b>\$2.6M</b>	<b>\$2.6M</b>
<b>Funding Sources</b> (General Fund, PIC Fund, Debt or CP, Grants, or Other - Please Specify)				
Existing Budget	Parking Facilities	2.6M	2.6M	2.6M
	-	-	-	-
	-	-	-	-

Total Current Budget		\$2.6M	\$2.6M	\$2.6M
Additional Budget Requested	-	-	-	-
	-	-	-	-
	-	-	-	-
Total Additional Budget Requested		-	-	-
<b>Total Funding Sources</b>		<b>\$2.6M</b>	<b>\$2.6M</b>	<b>\$2.6M</b>
<b>Personnel</b> (Fill out section only if requesting new PCNs)				
Current Position Count for Service		1	1	1
Additional Positions Requested		-	-	-
<b>Total Personnel</b>		<b>1</b>	<b>1</b>	<b>1</b>

**Anticipated Implementation Date:****Emergency/Disaster Recovery Note:**

☒ Not an emergency, disaster recovery, or COVID-19 related item

☐ Emergency Item

☐ COVID-19 related Item

☐ Disaster Recovery related Item

**Contact(s) name, title, department:**

Joshua Pascua, Operations Coordinator, Harris County Universal Services

**Attachments (if applicable):**

Form 3441 (Position Management Request Form)