



Legislation Text

File #: 21-4763, **Version:** 1

Department: County Engineer

Department Head/Elected Official: John R. Blount, P.E., County Engineer

Regular or Supplemental RCA:

- ☒ Regular RCA
☐ Supplemental RCA

Type of Request: Contract - Award

Project ID (if applicable): N/A

Vendor/Entity Legal Name (if applicable): Stevens Technical Services, Inc

MWDBE Participation (if applicable): N/A

Request Summary (Agenda Caption):

Request for approval to execute an agreement with Stevens Technical Services, Inc. with a retainer fee of \$100.00 and an approval of funds not to exceed \$500,000 for On-Call Professional Traffic Engineering Services as may be needed in connection with various projects, Countywide.

Background and Discussion:

Harris County Engineering Department currently has three traffic engineering on-calls that are utilized for a variety of services, which include but not limited to traffic signal design, traffic control plans, traffic studies, etc. The demand for traffic engineering related services has increased over the past couple years and the addition of another on-call professional traffic engineering services contract will these requests in a timely and more efficient manner.

Expected Impact:

Having a traffic engineering on-call contract will allow for traffic designs and traffic studies to be completed quicker and more efficiently.

Alternative Options:

Traffic signal designs, traffic studies, traffic control plans, etc. are required to be signed and sealed by a licensed professional engineer. An alternative to establishing an on-call contract is to individually authorize and place

projects on the court agenda, which may delay the project.

Alignment with Goal(s):

- ☐ Justice and Safety
☐ Economic Opportunity
☐ Housing
☐ Public Health
☒ Transportation
☐ Flooding
☐ Environment
☐ Governance and Customer Service

Prior Court Action (if any): N/A

Location:

Address (if applicable list below): N/A

- ☒ Countywide
☐ Precinct 1
☐ Precinct 2
☐ Precinct 3
☐ Precinct 4

Fiscal and Personnel Summary				
Service Name		FY 21-22	Estimates	
			FY 22	Next 3 FYs
Incremental Expenditures				
Labor Expenditures	-	-	-	-
Non-Labor Expenditures	-	-	-	-
Total Incremental Expenditures	-	-	-	-
Funding Sources (General Fund, PIC Fund, Debt or CP, Grants, or Other - Please Specify)				
Existing Budget	-	\$500K-	-	-
	-	-	-	-
	-	-	-	-
Total Current Budget		\$500K-	-	-
Additional Budget Requested	-	-	-	-
	-	-	-	-

	-	-	-	-
Total Additional Budget Requested	-	-	-	-
Total Funding Sources	\$500K-	-	-	-
Personnel (Fill out section only if requesting new PCNs)				
Current Position Count for Service	-	-	-	-
Additional Positions Requested	-	-	-	-
Total Personnel	-	-	-	-

Anticipated Implementation Date: 9/14/2021

Emergency/Disaster Recovery Note:

☒ Not an emergency, disaster recovery, or COVID-19 related item

☐ Emergency Item

☐ COVID-19 related Item

☐ Disaster Recovery related Item

Contact(s) name, title, department:

Brannan Hicks,P.E., Traffic Design and Operations Manager, Engineering Department

Attachments (if applicable): Agreement