



Legislation Text

File #: 21-4785, **Version:** 1

Department: County Engineer

Department Head/Elected Official: John R. Blount, P.E., County Engineer

Regular or Supplemental RCA:

- ☒ Regular RCA
☐ Supplemental RCA

Type of Request: Lease Agreement

Project ID (if applicable): N/A

Vendor/Entity Legal Name (if applicable): Houston Business Development, Inc., a Texas non-profit corporation

MWDBE Participation (if applicable): N/A

Request Summary (Agenda Caption):

Request for approval of an amendment titled, *Second Lease Extension*, with Houston Business Development, Inc., a Texas non-profit corporation, for the use of office space located at 5300 Griggs Road, Houston, TX on behalf of Harris County Tax Office and Justice of the Peace, Precinct 7, Place 2. The lease extension will begin on November 1, 2021. The monthly payment will be \$32,432.20. There is a 120-day termination option.

Background and Discussion:

Request for an extension of the Lease Agreement approved by commissioner's court through Harris County Tax Office and Justice of the Peace, Precinct 7, Place 2. The space accommodates the office space and court space for operations administered by Harris County Tax Office and Justice of the Peace, Precinct 7, Place 2

Expected Impact:

The extension request will secure and provide tax office space and court space for the Harris County Tax Office and Justice of the Peace, Precinct 7, Place 2

Alternative Options:

As there is currently no space available in a county owned facility, there appears to be no viable alternative.

Alignment with Goal(s):

- ☒ Justice and Safety
☐ Economic Opportunity
☐ Housing
☐ Public Health
☐ Transportation
☐ Flooding
☐ Environment
☒ Governance and Customer Service

Prior Court Action (if any):

Harris County entered into an original lease agreement On December 19, 1995 for the benefit of Harris County Tax Office and Justice of the Peace 7, Place 2. The terms of the lease were favorable enough for the County to simply amend and extend the lease. Harris County Constable Precinct 7 is also located in a nearby suite in the same complex.

Location:

Address (if applicable list below):
 5300 Griggs Road, Houston, TX

- ☐ Countywide
☒ Precinct 1
☐ Precinct 2
☐ Precinct 3
☐ Precinct 4

Fiscal and Personnel Summary				
Service Name	Harris County Tax Office and Justice of the Peace 7, Place 2	FY 21-22	Estimates	
			FY 22	Next 3 FYs
Incremental Expenditures				
Labor Expenditures		-	-	-
Non-Labor Expenditures		130k	240k	1,165k
Total Incremental Expenditures		130k	240k	1,165k
Funding Sources (General Fund, PIC Fund, Debt or CP, Grants, or Other - Please Specify)				
Existing Budget	General Fund-	130k	240k	1,165k
	-	-	-	-
	-	-	-	-
Total Current Budget		130k	240k	1,165k
Additional Budget Requested	-	-	-	-

	-	-	-
	-	-	-
Total Additional Budget Requested	-	-	-
Total Funding Sources	130k	240k	1,165k
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Implementation Date: 11/1/2021

Emergency/Disaster Recovery Note:

☒ Not an emergency, disaster recovery, or COVID-19 related item

☐ Emergency Item

☐ COVID-19 related Item

☐ Disaster Recovery related Item

Contact(s) name, title, department:

Sean Durkin, Leasing Manager, 713-274-3884

Attachments (if applicable):

Second Amendment to Lease Agreement; Map.