



## Legislation Text

File #: 21-1891, Version: 1

### SUPPLEMENTAL AGENDA ITEM

**To:** Harris County Commissioners Court

**Through:** Jerry Garcia, Constable, Precinct 2

**Prepared By:** Jehieli Garcia, Chief Clerk, Harris County Constable Office Precinct 2

**Subject:** SUPPLEMENTAL: Reclassify Part Time Clerical Position to a Full Time Clerical Position

**Project ID (If applicable):**

**Purpose and Request:**

*Request by the Constable of Precinct 2 for authorization to reclassify a certain position from part-time to full-time effective May 8, 2021.*

**Background and Discussion:**

*Our office has been busy with open records request. We are in need of more staff to help alleviate the requests coming into our office.*

**Fiscal Impact:**

*The Cost of this request is 32k and will be coming out from the General Fund to cover the full time position.*

Fiscal Summary			
Expenditures	FY 20-21	FY 21-22 Projected	Future Years Projected [3 additional years]
<b>Service Impacted:</b> <i>[Please identify the division where expenditures will be incurred]</i>			
Existing Budget			
Additional Appropriation Requested			
<b>Total Expenditures</b>			
<b>Funding Sources</b>			
Existing Department Budget	<b>9.6M</b>		
Please Identify Funding Source (Special Revenue, Grant, etc.)			
[INSERT FUNDING SOURCE]			
<b>Total Sources</b>	<b>9.6M</b>		

**Alternatives:**

*Constable Jerry Garcia's strategic objective is to promote employees within Precinct 2 instead of requesting additional funding for additional employee positions.*

**Alignment with Strategic Objective:**

*The Objective of Constable Precinct 2 is to provide excellent service to anyone who is requesting open records and being efficient with our work.*

**Attachments:**

*Commissioners Letter  
Form 3441*