



Legislation Details (With Text)

File #: 25-2431 **Version:** 1 **Name:**

Type: Transmittal **Status:** Accepted

File created: 4/7/2025 **In control:** Commissioners Court

On agenda: 4/16/2025 **Final action:** 4/16/2025

Title: Transmittal by the Office of the Purchasing Agent of a change in contract with Kleen-Tech Services, LLC for janitorial services at various locations, resulting in an addition of \$271,572 to the contract amount (230245), MWBE Contracted Goal: 14%, MWBE Current Participation: 21.9%.

Sponsors:

Indexes:

Code sections:

Attachments: 1. 25-2431 Transmittal Change in Contract - Kleen-Tech Services, LLC Job No. 230245

Date	Ver.	Action By	Action	Result
4/16/2025	1	Commissioners Court		

Primary Department: Purchasing
Primary Department Head/Elected Official: Paige McInnis

Secondary Department: N/A
Secondary Department Head/Elected Official:

Regular or Supplemental RCA: Regular RCA
Type of Request: Transmittal

Project ID (if applicable): 230245
Vendor/Entity Legal Name (if applicable): Kleen-Tech Services, LLC

MWBE Contracted Goal (if applicable): 14%
MWBE Current Participation (if applicable): 21.9%
Justification for 0% MWBE Participation Goal: N/A - Goal is not 0% and is listed above

Grant Indirect Costs Rate (if applicable):
Justification for 0% Grant Indirect Costs Rate (if applicable): Choose an item.

Request Summary (Agenda Caption):
 Transmittal by the Office of the Purchasing Agent of a change in contract with Kleen-Tech Services, LLC for janitorial services at various locations, resulting in an addition of \$271,572 to the contract amount (230245), MWBE Contracted Goal: 14%, MWBE Current Participation: 21.9%.

Background and Discussion:
 Commissioner’s Court approved an award on November 14, 2023 to Kleen-Tech Services, LLC for Janitorial Services at Various Locations for the Harris County Toll Road Authority.

Expected Impact:

Due to the need for additional janitorial services, the contract value increased. This request is for a change in contract transmittal for the additional service locations.

Alternative Options:

No other recommended solution for this identified need.

County Strategic Plan Goal: N/A

County Strategic Plan Objective: N/A

Justice/Safety Initiative (Goal 1): N/A

Infrastructure Initiative (Goal 2): N/A

Economy Initiative (Goal 3): N/A

Health Initiative (Goal 4): N/A

Climate/Resilience Initiative (Goal 5): T8: Improve reporting and measuring of County waste stream.

Housing Initiative (Goal 6): N/A

Additional notes related to the Strategic Plan:

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
11/14/2023	205	Contract Award
8/27/2024	270	Renewal No. 1

Location: N/A

Address (if applicable): N/A

Precinct(s): Choose an item.

Fiscal and Personnel Summary				
Service Name	Janitorial Services			
	Current Fiscal Year Cost			Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expense
Funding Sources				
Existing Budget				
Revenue - TRA	\$947,618	\$	\$947,618	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Existing Budget	\$947,618	\$	\$947,618	\$
Additional Budget Request (Requires Fiscal Review Request Form)				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$

Total Funding Sources	\$947,618	\$	\$947,618	\$
Grants - Proposed Budget <i>(To be filled out by Grants staff only)</i>				
	Labor	Non-Labor	Total	No. of Grant Years
Local Match Source - Existing Bu	\$	\$	\$	
Local Match Source - Additional	\$	\$	\$	
Grant Funds Applied for/Awa	\$	\$	\$	
Personnel <i>(Fill out section only if requesting new PCNs)</i>				
Current Position Count for Ser	-	-	-	-
Additional Positions Request	-	-	-	-
Total Personnel	-	-	-	-

Anticipated Court Date: 4/16/2025

Anticipated Implementation Date (if different from Court date): Click or tap to enter a date.

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Margaret Obot, Sourcing Manager, Purchasing

Attachments (if applicable): Letter, Change in Contract