



Legislation Details (With Text)

File #: 24-7702 **Version:** 1 **Name:**

Type: Investment Memo **Status:** Passed

File created: 11/27/2024 **In control:** Commissioners Court

On agenda: 12/10/2024 **Final action:** 12/10/2024

Title: Request for approval of a Change Investment Memo for the Atascocita Branch Library Renovation project for an additional \$360,000 for a total authorization of \$1,360,000 and request commercial paper funding for an additional amount of \$360,000 for a total allocation of \$1,360,000.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
12/10/2024	1	Commissioners Court		

Department: County Engineer
Department Head: Milton Rahman, PhD, P.E., PMP, CFM, ENV-SP, County Engineer

Regular or Supplemental RCA: Regular RCA
Type of Request: Investment Memo
Investment Memo Type: Change Investment Memo

Project Name: Atascocita Branch Library Renovation
Project ID (if applicable): MF1JP
Vendor Legal Name (if applicable): N/A

MWDBE Contracted Goal (if applicable): N/A
MWDBE Current Achievement (if applicable): N/A
Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Managing Entity: County Engineer
Incremental Authorization Requested: \$360,000
Total Estimated Project Cost: \$1,360,000

Request Summary:

Request for approval of a Change Investment Memo for the Atascocita Branch Library Renovation project for an additional \$360,000 for a total authorization of \$1,360,000 and request commercial paper funding for an additional amount of \$360,000 for a total allocation of \$1,360,000.

Project Description:

The project scope is a new addition to the existing building for an assembly space with restrooms, storage, required detention pond, and parking lot addition with fire lane striping.

Project Scope:

This change investment is required to complete the remaining scope by demolishing and reinstalling duct & insulation required for 9th zone.

Additional Scope of Work Includes:

- Approved Change Orders - demo & reinstall ducts, install additional downspouts, install expansion joints & louvers, add ADA ramp, add 2 additional water lines - \$140,515
- Estimated work to rebuild air handler with a 9th Zone - \$219,485

Justification:

Not funding the additional commercial paper for this project would lead to inability to complete the project scope required for a complete and useable product. The new Zone 9 would be without HVAC.

Alternatives and Engagement:

No viable alternatives. Any technical alternatives would require additional commercial paper.

Anticipated Project Expenditures and Timeline:

Scope of Work	Estimated Cost	Estimated Completion
Approved Change Orders	\$140,515	FY25
Estimated work to rebuild air handler with a 9th Zone	\$219,485	FY25
Total	\$360,000	-

Alignment with Goal(s):

- X Justice and Safety
- _ Economic Opportunity
- _ Housing
- X Public Health
- _ Transportation
- _ Flooding
- _ Environment
- X Governance and Customer Service

Previous Court Action:

Date	Agenda Item #	Action Taken
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11/12/2019	I.1.s.6	Recommendation for approval of funding of FY 2020 Capital Improvements Program projects for renovation of the Atascocita Branch Library in an amount up to \$1 million
6/8/2021	241	Project Award
3/22/2022	36	CIC #21/0070-1
8/23/2022	57	CIC #21/0070-2
6/27/2023	50	CIC #21/0070-3
11/14/2023	41	CIC #21/0070-4
11/12/2024	72	CIC #21/0070-5

Address: 19520 Pinehurst Trail Drive, Atascocita, TX 77346

Precinct(s): Precinct 3

Fiscal and Personnel Summary				
Service Name				
	Current Fiscal Year Cost			Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expens
Funding Sources				
Existing Budget				
Commercial Paper	\$	\$360,000	\$360,000	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Current Budget	\$	\$360,000	\$360,000	\$
Additional Budget Request				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$
Total Funding Request	\$	\$360,000	\$360,000	\$
Personnel (Fill out section only if requesting new PCNs)				
Current Position Count for Service	-	-	-	-
Additional Positions Request	-	-	-	-
Total Personnel	-	-	-	-

Anticipated Court Date: 12/10/24

Anticipated Implementation Date (if different from Court date): N/A

Legal funding compliance confirmed by: Paige Abernathy, 11/26/2024

Department Approval by: Truitt Rounsavall, Assistant Director Capital Projects Facilities - MEP, Office of the County Engineer

OMB CIP Team Approval by: Amiel Chen, CIP Manager, 11/26/2024

Commercial Paper Request *(For OMB use only):*

Receiving Department: County Engineer

Project PeopleSoft ID: Atascocita Branch Library Renovation

CP Series Description: Commercial Paper Series D can be used for (1) construction of public works, (2) the purchase of automobiles, equipment and machinery, including computers, materials and supplies for the operation of the County's precincts and departments (3) Professional services, including services provided by engineers, architects, attorneys, auditors, financial advisors, and fiscal agents, in connection with the contractual obligations described in (1) and (2).

Commercial Paper is being requested for the **Atascocita Branch Library Renovation** project and is expected to be repaid within the next three fiscal years either through bonds, budgetary means or pay-as-you-go sources.

OMB Financial Management contact: Amy Perez, Deputy Executive Director, Office of Management and Budget