



Legislation Details (With Text)

File #: 24-1367 **Version:** 1 **Name:**

Type: Policy **Status:** Passed

File created: 3/11/2024 **In control:** Commissioners Court

On agenda: 3/26/2024 **Final action:** 3/26/2024

Title: Request for approval of the Standard Operating Procedures for Quarterly Projections.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
3/26/2024	1	Commissioners Court		

Department: Management and Budget
Department Head/Elected Official: Daniel Ramos

Regular or Supplemental RCA: Regular RCA
Type of Request: Policy

Project ID (if applicable): N/A
Vendor/Entity Legal Name (if applicable): N/A

MWDBE Contracted Goal (if applicable): N/A
MWDBE Current Participation (if applicable): N/A
Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):
 Request for approval of the Standard Operating Procedures for Quarterly Projections.

Background and Discussion:
 Quarterly Projections are used to project expenses for major operating funds to provide Commissioners Court with a status update on the fiscal state of the county compared to the budget. The objectives of establishing a standardized approach for projecting future expenses quarterly include the following:

1. Prepare Commissioners Court with an understanding of existing obligations and recurring expenses.
2. Identify key budget drivers the county is witnessing and inform Commissioners Court.
3. Provide a view of the mid-year approved supplemental impact in the current year’s budget.

Expected Impact:
 A uniformed approach for projecting expenses for major operating funds quarterly.

Alternative Options:
 Not applicable

Alignment with Goal(s):

- Justice and Safety
- Economic Opportunity
- Housing
- Public Health
- Transportation
- Flooding
- Environment
- Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
2/27/2024	21	No Action

Location:

Address (if applicable):

Precinct(s): Choose an item.

Fiscal and Personnel Summary				
Service Name	Current Fiscal Year Cost			Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expenses
Funding Sources				
Existing Budget				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Current Budget	\$	\$	\$	\$
Additional Budget Request (<i>Requires Fiscal Review Request Form</i>)				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$
Total Funding Request	\$	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)				
Current Position Count for Service	-	-	-	-
Additional Positions Request	-	-	-	-

Total Personnel	-	-	-	-
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Anticipated Court Date: 3/26/2024

Anticipated Implementation Date (if different from Court date): N/A

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Daniel Ramos, Executive Director

Attachments (if applicable): Standard Operating Procedures (SOPs) for Quarterly Projections