



Legislation Details (With Text)

**File #:** 24-1528      **Version:** 1      **Name:**

**Type:** Commercial Paper      **Status:** Passed

**File created:** 3/13/2024      **In control:** Commissioners Court

**On agenda:** 3/26/2024      **Final action:** 3/26/2024

**Title:** Request for approval of commercial paper funding for the Institute of Forensic Sciences for the IFS Equipment Replacement (continuous) project in the additional amount of \$525,000 for a total CP funding of \$5,750,000.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
3/26/2024	1	Commissioners Court		

**Department:** Management and Budget

**Department Head/Elected Official:** Daniel Ramos, Executive Director

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Commercial Paper

**Project ID** (if applicable): N2001

**Vendor/Entity Legal Name** (if applicable): N/A

**MWDBE Contracted Goal** (if applicable): N/A

**MWDBE Current Participation** (if applicable): N/A

**Justification for 0% MWDBE Participation Goal:** N/A - Goal not applicable to request

**Request Summary (Agenda Caption):**

Request for approval of commercial paper funding for the Institute of Forensic Sciences for the IFS Equipment Replacement (continuous) project in the additional amount of \$525,000 for a total CP funding of \$5,750,000.

**Background and Discussion:**

Commercial Paper Series D can be used for (1) construction of public works, (2) the purchase of automobiles, equipment and machinery, including computers, materials and supplies for the operation of the County's precincts and departments (3) Professional services, including services provided by engineers, architects, attorneys, auditors, financial advisors, and fiscal agents, in connection with the contractual obligations described in (1) and (2).

Commercial Paper is being requested for the IFS Equipment Replacement (continuous) project and is expected to be repaid within the next three fiscal years either through bonds, budgetary means or pay-as-you-go sources. This is for approval for allocation of commercial paper for a previously approved project within the

previously authorized amount.

HB 1869 compliance confirmed by: Scott Lemond, Special Assistant County Attorney, February 28, 2022.

**Expected Impact:**

This project will benefit HCIFS by ensuring data is collected efficiently and completely and easily shared across Department Divisions as needed for evidence processing and reporting, maintaining a secure and continuous chain of custody for physical evidence moving through the department for testing, and reducing the time required to complete report findings with less reliance on paper. This project will also allow for comprehensive, secure reporting to the many HCIFS stakeholders and will provide a mechanism to easily share appropriate information with the public.

**Alternative Options:**

No alternatives have been identified for this project.

**Alignment with Goal(s):**

- Justice and Safety
- Economic Opportunity
- Housing
- Public Health
- Transportation
- Flooding
- Environment
- Governance and Customer Service

**Prior Court Action (if any):**

Date	Agenda Item #	Action Taken
04/09/2019	14	IFS Equipment Replacement \$600,000
04/30/2019	4.d.3	CP funding allocated in the amount of \$600,000
03/10/2020	14	Follow up and placement on Court Agenda for request for approval of Capital Funds \$1,037,874
04/07/2020	4.f	Allocated CP funding in the amount of \$225,000
05/19/2020	25.b.4	Allocated CP funding in the amount of \$815,000
10/27/2020	12.b	Authorized Project in the amount of \$775,000
11/10/2020	4.g.1	Allocated CP funding in the amount of \$775,000
09/28/2021	21-5189	CIM approved, Allocated CP funding in the amount of \$605,000
02/22/2022	22-1301	FIM approved in the amount of \$1,850,500
3/8/2022	22-1756	Allocated CP funding approved in the amount of \$1,855,000
9/13/2022	22-5245	FIM for FY23 authorization (no additional allocation) \$1,784,427
8/8/2023	23-4269	FIM approved in the amount of \$873,833

10/10/2023	23-5841	Allocated CP funding in the amount of \$350,000
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**Location:**

Address (if applicable): N/A

Precinct(s): Countywide

<b>Fiscal and Personnel Summary</b>				
Service Name	IFS Equipment			
	Current Fiscal Year Cost			Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expenses
<b>Funding Sources</b>				
<b>Existing Budget</b>				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Current Budget	\$	\$	\$	\$
<b>Additional Budget Request (Requires Fiscal Review Request Form)</b>				
Commercial Paper	\$	\$525,000	\$525,000	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$525,000	\$525,000	\$
<b>Total Funding Request</b>	\$	<b>\$525,000</b>	<b>\$525,000</b>	\$
<b>Personnel (Fill out section only if requesting new PCNs)</b>				
Current Position Count for Service	-	-	-	-
Additional Positions Request	-	-	-	-
<b>Total Personnel</b>	-	-	-	-

**Anticipated Court Date:** March 26, 2024

**Anticipated Implementation Date (if different from Court date):**

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Amy Perez, Deputy Executive Director, Office of Management and Budget

**Attachments (if applicable):** N/A