



## Legislation Details (With Text)

**File #:** 23-0776 **Version:** 1 **Name:**  
**Type:** Position **Status:** Passed  
**File created:** 1/24/2023 **In control:** Commissioners Court  
**On agenda:** 1/31/2023 **Final action:** 1/31/2023  
**Title:** Request for approval to extend the end date of a position to March 24, 2023 to allow for training and transition of new staff.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Position.pdf

Date	Ver.	Action By	Action	Result
1/31/2023	1	Commissioners Court		

**Department:** Children's Assessment Center

**Department Head/Elected Official:** Kerry McCracken, Executive Director

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Position

**Project ID (if applicable):**

**Vendor/Entity Legal Name (if applicable):**

**MWDBE Contracted Goal (if applicable):** N/A

**MWDBE Current Participation (if applicable):** N/A

**Justification for 0% MWDBE Participation Goal:** N/A - Goal not applicable to request

**Request Summary (Agenda Caption):**

Request for approval to extend the end date of a position to March 24, 2023 to allow for training and transition of new staff.

**Background and Discussion:**

The body of work required to transition from the existing Chief Financial Officer to the new staff is best handled with a period for cross-over training. Understanding that the existing staff person will not initially be vacating the position and allowing for the new CAC executive team member to be a County employee from day-one will require a temporary position at the CFO level. Request to extend end date of position from 01/28/2023 to March 24, 2023 as current CFO retirement date was set.

**Expected Impact:**

Salary and benefits expense for the position extension is approximately \$25,000.

**Alternative Options:**

None at this time.

**Alignment with Goal(s):**

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation
- ☐ Flooding
- ☐ Environment
- ☐ Governance and Customer Service

**Prior Court Action** (if any):

Date	Agenda Item #	Action Taken

**Location:**

Address (if applicable):

Precinct(s): Choose an item.

Fiscal and Personnel Summary			
Service Name	Administration and Support Services		
	FY 23	FY 24	Next 3 FYs
Incremental Expenditures (do <b>NOT</b> write values in thousands or millions)			
Labor Expenditures	\$25,000	\$	\$
Non-Labor Expenditures	\$	\$	\$
<b>Total Incremental Expenditures</b>	<b>\$25,000</b>	<b>\$</b>	<b>\$</b>
Funding Sources (do <b>NOT</b> write values in thousands or millions)			
Existing Budget			
1000 - General Fund	\$25,000	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Current Budget</b>	<b>\$25,000</b>	<b>\$</b>	<b>\$</b>

Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

**Anticipated Court Date: January 31, 2023**

**Anticipated Implementation Date (if different from Court date): January 28, 2023**

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Jennifer Hill, Assistant Executive Director, Children's Assessment Center

**Attachments** (if applicable):