



Legislation Details (With Text)

File #: 23-0234 **Version:** 1 **Name:**
Type: Position **Status:** Passed
File created: 12/29/2022 **In control:** Commissioners Court
On agenda: 1/10/2023 **Final action:** 1/10/2023
Title: Request by the Constable of Precinct 2 for approval of a part-time position effective January 14, 2023.
Sponsors:
Indexes:
Code sections:
Attachments: 1. 23-0234 Const. 2-Part-time Position.pdf

Date	Ver.	Action By	Action	Result
1/10/2023	1	Commissioners Court		

Department: Constables
Department Head/Elected Official: Constable Jerry Garcia

Regular or Supplemental RCA: Regular RCA
Type of Request: Position

Project ID (if applicable): N/A
Vendor/Entity Legal Name (if applicable): N/A

MWDBE Contracted Goal (if applicable): N/A
MWDBE Current Participation (if applicable): N/A
Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):
Request by the Constable of Precinct 2 for approval of a part-time position effective January 14, 2023.

Background and Discussion:
Our office has been busy with many calls, forcible detainers, and executions, among other clerical duties. As a result, we need an additional part-time clerk to help alleviate the workload/request(s) coming into our office.

Expected Impact:
Constable of Precinct 2 will have no impact on budget and has available funds in the General Fund for a Part-Time clerk.

Alternative Options:
N/A

Alignment with Goal(s):

- ☒ Justice and Safety
☐ Economic Opportunity
☐ Housing
☐ Public Health
☐ Transportation
☐ Flooding
☐ Environment
☐ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
12/13/2022	192	No Action

Location:

Address (if applicable):

Precinct(s): Precinct 2

Fiscal and Personnel Summary			
Service Name	Request for a new part time clerk		
	FY 23	FY 24	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
1000 - General Fund	\$ 23,015	\$33,244	\$99,732
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$23,015	\$33,244	\$99,732
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$23,015	\$33,244	\$99,732
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	110	-	-
Additional Positions Requested	1	-	-

Total Personnel	111	-	-
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Anticipated Court Date: January 10, 2023

Anticipated Implementation Date (if different from Court date): January 14, 2023

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Jehieli Garcia, Chief Clerk, Constable Jerry Garcia

Attachments (if applicable):

- Harris County Commissioners Court Request for Court Action Constable Jerry Garcia Letterhead
- Constable Jerry Garcia Letter Head
- 3441 for Part time Clerk